

Town of Channel – Port aux Basques
1772nd Regular Meeting
March 26th, 2018

The 1772nd Regular Meeting of Council convened at 7:30 pm Mayor Spencer presiding. Present were Deputy Mayor Strickland, Councillors Battiste, Coffin, Keeping and Lane. Also present were the Town Manager and the Town Clerk.

Adoption of Minutes: It was moved by Deputy Strickland and seconded by Councillor Lane the Minutes of the 1771st Regular Meeting of Council be adopted as circulated and discussed. M.C. Unanimously

It was moved by Councillor Lane and seconded by Deputy Mayor Strickland the Privileged Minutes of March 6th, 2018 be adopted as presented and discussed. M.C. Unanimously

Grand Bay West Public Session: Mayor Spencer noted that they received some really good feedback from the last one. He reminded everyone the next session is Thursday, March 29th, 2018 at 6:00 pm at the Fire Hall.

Come Home Year Committee: Mayor Spencer said we have to set aside the dates for this. He asked how many days the last one was. It was noted it was a two week period the last time.

It was noted that we check out the dates of July 30th to August 8th, 2020.

Winter Carnival: Mayor Spencer noted that the two co-chairs did a great job and it all came together good and was very well attended.

Outdoor Recreation Program: The Mayor advised that unfortunately this did not get off the ground. It was put out in an ad asking for volunteers and the only person that showed up was him. He said we can move forward with this later in the Spring as there are a lot of outdoor activities that can be done like hiking, fishing and so on.

Bruce II Two Tier System: Mayor Spencer vacated the chair's seat at 7:40 p.m. as he wanted to discuss this item. Deputy Mayor Strickland assumed the chair.

Mayor Spencer advised that he a meeting with the outlying communities and presented the Town's proposal to them. All communities were there with the exception of Fox Roost/Margaree and the Codroy Valley area. The Mayor said all of the communities present at the meeting Isle aux Morts, Burnt Islands, Rose Blanche and Cape Ray were receptive to the proposal he put forth.

Mayor Spencer said he would like to amend the motion made at the 1767th Regular Meeting held on January 23rd, 2018 and make a motion that we move forward with a single registration and a dual cost. No one seconded the motion therefore it was defeated.

Councillor Keeping noted he felt this should be discussed after the regular meeting.

Mayor Spencer resumed Chair of the meeting.

Fibre Optic Services: The Town Manager advised he had a call yesterday from Bell Aliant to advise they are moving forward soon and it should all be completed by the end of August. Any further information available they will advise the Town Manager accordingly.

Finance & HR Committee: Mayor Spencer said he just wanted to reiterate that a meeting needs to happen soon to sit down and review our tax structure and fees.

Correspondence: The correspondence was read. It was moved by Councillor Battiste and seconded by Deputy Mayor Strickland the correspondence be accepted and dealt with where necessary. M.C. Unanimously

Municipal Infrastructure Agreement New Municipal Depot: An agreement for municipal infrastructure approval for financing of a Municipal Depot, Project No. 17-MCW-18-00006, for a total cost of \$2,889,407.00 which amounts to \$2,620,215.00 after the GST/PST rebate calculations.

The Town Clerk advised we needed a motion of Council for her and Mayor Spencer to sign the Agreement agreeing to accept the funding. She noted Council's share of the project is \$1,048,086.00.

It was moved by Deputy Mayor Strickland and seconded by Councillor Keeping that the Mayor and Clerk be authorized, on behalf of Council, to enter into the Agreement with the Province to accept the approved funding for the Municipal Capital Works Program, Project No. 17-MCW-18-00006 – for financing of a Municipal Depot. Total Cost of the approved project is \$2,889,407.00 with Council's share being \$1,048,086.00. MC Unanimously

Residents of 96 Regional Street regarding Neighbours : Correspondence was received from the residents of 96 Regional Street regarding concerns with the condition of the property and dog kennels adjacent to them as well as condition of the property to the rear of them at Base Road.

The Town Manager advised that the Stop Work Order is still in effect for 94 Regional Street.

Councillor Keeping asked to view the letter presented.

The Mayor noted that there is a new dog there now. He said we need to invite the individual at #94 Regional Street in to a meeting so we can sit down and discuss own concerns with him. Mayor Spencer said there is a lot of mess around the door.

The question was asked if the kennels are gone to which the Town Manager replied yes they are but it's not sure to where. Deputy Mayor Strickland said they have apparently been moved two doors down.

Councillor Keeping and Councillor Battiste both said they thought we had agreed to fine him for not obtaining a permit.

The Town Manager advised he was given no direction to do so which the Town Clerk verified from her notes.

Councillor Lane said if he's not violating any regulations .

It was noted that the resident at 94 Regional Street had also submitted a letter outlining his concerns and his plans for the property in question.

The Town Manager suggested we keep an eye on the property to ensure what is happening there.

Discussion followed whether the renovations were creating an additional living space as there are already residential issues there.

The Town Manager suggested we get him in for a discussion. It was agreed to write the person in question and invite him in prior to the next regular meeting. It was also noted that the other resident be sent a letter advising of Council's discussions.

56 LeGrow Street Request for Variance to Building Setback: A letter was received from the owner of 56 LeGrow Street asking that Council consider putting a variance in place to the building set back on his street from 10 meters to 6 meters in order to enable him to construct a piece on the front of his home.

It was agreed that the Public Works Committee would review this and bring back a recommendation to Council.

Growing our Futures Child Care Coop: Correspondence was received from the Chairperson of the Growing our Futures Child Care Coop requesting a meeting with Council to discuss taxation status of the co-operative.

Mayor Spencer noted that a car had driven down over the bank in the daycare area. The Town Manager said you set your grade one metre above not one metre below grade. He said he mentioned to them they need some fencing put in place.

Direction was given to staff to contact them to set up a meeting. The Town Clerk advised she will set up the time and date to everyone's convenience.

South West Coast Joint Council Report: Councillor Battiste presented the South West Coast Joint Council Committee Report of March 3rd, 2018.

1. The Mid Island route is now complete. Signs will be installed in the spring.
2. Will invite someone from Bell to give an update on Fiber Op at the next meeting.
3. Mention about the Western meetings being held in Rocky Harbour in April.
4. Discussion on the proposed changes to the Municipalities Act.
5. Native bands with municipal responsibilities are now able to join the SWCJC.
6. Membership fee notices will be faxed out to all members this week. The fee is \$100.
7. The next meeting is scheduled for June 2nd in Port aux Basques. The election of officers will take place at this meeting. There are three positions up for election Chair, vice chair and secretary treasurer.

Reference #1 - Councillor Battiste noted that this will cut 210 kms of travel from Burgeo to Buchans.

Reference #2 - Councillor Battiste said other communities are having the same issue as we are. The Committee are going to invite them in to their next meeting.

Reference #4 – Deputy Mayor Strickland said we really need to be in on these discussions. The Town Clerk advised the public sessions were over. There was one in Stephenville but no one attended from here.

Reference #7 – Councillor Battiste said the last time we had it at the Bruce II in the Joe Lane room and it went over quite well. It starts at 10:00 am and is finished up by 2:30 pm. The Town Clerk advised that normally the host town provides lunch. Mayor Spencer asked that we move forward to get this arranged. The Town Clerk advised the room has already been booked and so has a caterer.

UMC Meeting Report: Deputy Mayor Strickland presented the report on the Urban Caucus Meeting he recently attended March 14th and 15th in St. John's.

- **Legislative Review** – MNL Act, City of St. John's Act, City of Mount Pearl Act, City of Corner Brook Act

825 submissions from 2 main sources: 1. Written Submissions 2. Departmental, PMA & MNL Resolutions

Phase I from Dec 5, 2017 to Jan 31, 2018,

- **Snowmobile & ATV usage in Municipalities** – Great Discussion on various topics under this such as: Towns need to make their own Bylaws but still have to get permission from Minister, need to put all policies and procedures in place in place, need to bring in rules that are backed by Gov't, looking at such topics as ATV wear Helmets vs Snowmobiles do not require.
- **Impact of Cannabis Legislation** - Recent RFP's open on Feb 20 and to close March 29th, 2018 Applicants notified by April 25th, 2018 NLC to review and sent back to town for those passed. 5 main topics: Strictly controlled Access, Protect young people, Public Education, Strict Product Quality, Accessibility.

Then broke off for a meeting with Transportation Minister Mr. Steve Crocker and Justice Minister Mr. Andrew Parsons discussing various topics, with our main issue of the ATV Trail way from Marine Atlantic to Railway Heritage Site/Train Station

That evening we also had a meeting with Municipal Affairs and Environment Minister Mr. Eddie Joyce and Minister of Justice Mr. Andrew Parsons where we campaigned for our priorities for the upcoming Municipal Capital Works funding to be announced in the coming weeks, we will have to stay tuned for our share once its released.

- **Winter Maintenance – T & W** – Snow clearing operations Schedule runs Oct 18 to April 18 with 2 shifts which are 4:30-1:30 and/or 1:30-9:30. Spoke on Drivers Speeds Timelines and the different classes for different roads which includes different Triggers and different ratios of Salt

- and Sand mix. We were also told about other tools in their arsenal like traffic cameras, road reports, plow trackers, highway dispatch centre and increased twitter usage Note: 84 flyers on West Coast. DOT always striving for better paint and ashfault.
- Asset Management – We still have some work to do in this area but our local staff has been making strides and are currently working to ensure we get this completed We, council also has some work to do in this area but I am sure we are capable of this undertaking. There is also new Asset Management online training being offered with 8 modules over 10 weeks, something that I recommend we look into.

Upcoming meetings and dates: June 22 and 23, 2018 asking for EDO in Stephenville

Sept 7 and 8, 2018 asking for CEO in Lab City

ATV Trail: Councillor Keeping noted that he had taken a call from Minister Crocker and was advised before week's end we should be hearing back on this issue.

MCWP: It was noted that this meeting was very encouraging. Mayor Spencer said we were not included in this round of funding but we will be getting some projects approved.

RCMP: Deputy Mayor Strickland said they did talk about RCMP numbers and apparently we are one short. The took out the highway patrol position which is now being done by the Deer Lake detachment. He further advised that there are two officers leaving here this summer and they are getting two replaced. He suggested we get in touch with Sgt. Alexander and meet as a Council and the detachment and discuss some common issues.

Winter Maintenance – T & W: Deputy Mayor Strickland said he put the 84 flyers on the West Coast as a note because he wanted us to know that we have the most of these per area versus Central, Northern and Eastern.

Public Works Report: Councillor Keeping presented the Public Works Report of March 16th, 2018.

Present at the meeting: Town Manager - Leon MacIsaac, Councillor Keeping, Councillor Coffin and Councillor Lane.

The following items were discussed and sites visited:

1. **Bungay's Lane - Snow Clearing Issue**

To address the issue of entering and exiting the Lane during snow clearing season, we recommend that **No Parking** signs be located across the street from the entrance to Bungay's

Lane. Also, the appropriate signage should be installed prior to the next winter season when it comes into effect. Also, with the purchase of the new backhoe it should be much easier to maneuver in the Lane.

2. Slipways / Floating Docks Request within the Town

The committee visited the areas of Grand Bay West, Little Bay Park, Mouse Island and Charles Street (Andy's Rainbow Park) where there have been requests for slipways and floating docks. Given the fact that the only way Council can undertake the construction of these facilities is to acquire government funding, we recommend a full discussion with Council on commitment and direction in this costly venture.

3. Former King's Fish Plant Property, Charles Street

The Committee visited this site and recommends we contact the owners regarding the condition of the facility and the total taxes owing. If a satisfactory response is not received from the owners, then we recommend a Tax Sale of the property be arranged immediately.

4. TCH Signage from Marine Atlantic to Edna's Service Road

The Committee assessed the damaged speed & directional TCH signs, identifying over 12 that either need to be repaired or replaced before the approaching tourist season. We recommend to contact the Minister / Regional office to initiate early repairs.

We also recommend the Public Works Superintendent begin assessing our own street signs for damages or if any need to be replaced.

Meeting adjourned 4:00pm

Councillor Keeping noted while they were out they looked at the large rocks fronting Little Bay Park as we had advised a resident of that area last year we would review same to address her concerns. The Committee felt there were no issues with the rocks and years ago there was a guardrail in the area of the dog park. He noted we can't take these rocks out without putting something back for safety reasons. It was agreed to write the resident that brought these concerns forward.

The Committee also noticed while in the area of the park that the chains by the basketball net needs to be looked at.

Docks - Deputy Mayor Strickland said he thinks the Public Works Committee did a great job on the recommendation regarding a full Council discussion as there have been previous request put in.

Signage - Mayor Spencer said that people are just not seeing the signage in the area of Tim Horton's. They are turning the wrong way and we need some improvements there. He asked that it be put on the list for the Public Works Supervisor to check out. The Town Manager noted that we need signs there for no left turn on the TCH.

It was moved by Councillor Battiste and seconded by Deputy Mayor Strickland the Public Works Committee Report of March 16th, 2018 be accepted as presented and discussed. MC Unanimously

Waste Management Report: Councillor Keeping presented the Waste Management Report of March 12, 2018.

On March 12, 2018, the Southwest Regional Committee met at 6:00pm at the Town office in Port aux Basques. The purpose of the meeting was to discuss the questions that the WRWM needed answers to before they completed the tender for curbside collection for our region. They plan to go to tender in early April. After a long discussion, all questions were answered and the Town Manager will submit the response.

Throughout the meeting there were many questions and concerns expressed by the different communities, which prompted a decision to request a member from the WRWM to come to Port aux Basques for a meeting. I have made that request and am waiting for a time and date. Also, I will raise some of the concerns during the Board's next meeting on March 22, 2018.

I wish to note that given the uncertainty of outcomes of the tender process we need to have a Plan B in place especially since the Transfer Stations and two stream collection systems will be implemented in July 2018. I spoke to the MHA Andrew Parsons, WRWM Board Chair, Josh Carey and Minister Eddie Joyce on this matter. I will also raise the issue during our Board meeting on March 22. Also, I will discuss a possible plan with Council.

Councillor Keeping said he'd like to meet after the meeting tonight to discuss with Council his meeting with Minister Joyce and the items that were bought up during the meeting.

He noted if things don't work out we don't want to be scrambling in July to put things in place. He also noted that the MHA is having a group meeting in Cape Ray to discuss the issues and the plans that are going to be in place. He said the ad for the new system is already rolling out.

Town Manager's Report: Town Manager Leon MacIsaac presented his report of March 20th, 2018.

Splash Pad Project – further financial information was obtained to make a determination of whether the project would be feasible for the Town. The Town of Paradise had a similar project tendered and installed in 2016 for an 18.3 metre (60') x 22.9 metre (75') oval splash pad which included an overhead basket dump and seven sprinkler jet nozzles attachments installed on the concrete pad. The Scope of Work for this project included excavation & remediation, connection to existing watermain system, installation of underground piping components, filtration and recirculation pumps and components, holding tanks and chlorine treatment systems, reinforced concrete pad and associated connections and the reinstatement of property to original condition upon completion. Bids received from area construction companies were as follows:

1) Anchorage Contracting Ltd.	\$635,437.82
2) Redwood Construction	\$685,415.00
3) JMJ Holdings Ltd.	\$692,145.00
4) Pyramid Construction Ltd.	\$723,748.05
5) Dexter Construction Co. Ltd.	\$780,321.50
6) Eastern Contracting Ltd.	\$838,323.00
7) Modern Paving Ltd.	\$870,934.30
8) Platinum Construction Co. Ltd.	\$1,637,370.00

The pricing received for this project saw costs that varied greatly from company with a \$1million separation from lowest bid to highest. The Town can likely expect costs to be reflective for such a project in this area, depending on size and components to be included. It is to be noted that the Town of Paradise utilized an existing building for the pump house components. The cost of a new pump house to contain all the necessary components is not included in the pricing noted above.

School Bus Safety

Councillor Keeping had suggested the Town Manager write the MHA and advise of our concerns of not having a full compliment and as well with regards to the highway patrol position. Meetings were held with Minister Andrew Parsons last week to discuss this issue, Deputy Mayor Strickland has details of the meeting included with his report on the Urban Municipalities meetings.

Greg Sheaves Request for Rezoning: Mr. Sheaves is currently on vacation and will be contacted to meet and review the area zoning once he returns to Town.

Newfoundland Power

A number of follow ups from Council's meeting with NF Power reps are noted as follows:

1. NF Power will complete the planning and the necessary work to transfer the Lion's Center (Warming Center) from GBS-01 to GBS-02, so the warming center is energized with the hospital load.
2. NF Power and Council will look for ways to get the power conservation message out to the residents.
3. NF Power will continue to do the necessary engineering and work to improve the ability to energize the downtown sections on the isolated system.

4. NF Power will discuss the recent outage with Newfoundland and Labrador Hydro and inquire about any plans they may have for increased maintenance on TL214 and TL215 due to the two recent extended outages.
5. NF Power and Council will have better communications during major outages. The Town Manager and the Manager of Area Operations, or designates, will be in communications throughout the outage. Information will be shared from the Managers, to other parties within their organizations, as required.

The following is the progress to date on the items for discussion:

1. Planning is proceeding and NF Power should have a drawing for Council approval in the next two weeks. Construction will follow after the Town's approval. Engineering was delayed with the upcoming upgrades by Bell Aliant.
2. No action to date.
3. The new switch has arrived to replace the one near the Town Hall. This new switch is required to energize the next section of the channel area. Work will be scheduled over the next few weeks. NF Power is investigating a second location, further down in the Channel area but to date, we have not engineered a correct solution. Engineering studies and planning is ongoing.
4. NF Power has had conversations with Newfoundland and Labrador Hydro (NLH) about their plans on TL214 and TL215, They have completed a detailed inspection of both lines, noting some deficiencies but no major items. We are coordinating with them to schedule a transmission line outage so they can complete for these repairs. Because they are low priority, this will likely happen after the winter, when we can take the line out of service without interruption of power to customers.

Western Health

Devon Goulding, Vice President Corporate Services Chief Financial Officer, Western Health has been contacted and has agreed to meet with Council to discuss the Seniors' Cottage immediately adjacent to the Charles L. Legrow Health Centre.

Splash Pad Project – The Town Manager advised there is an additional cost of \$150,000.00 for the pump house plus you can count on 10% - 15% of the total for engineering fees. He said he wished to note that for the Town should also put in \$50,000.00 worth of work that's not included in the contract.

Councillor Battiste asked what would be the maintenance required there and the cost for same. The Town Manager said it would be spring start up and shut down cost so you can add another \$50,000.00 in to that as well as the Town staff.

Councillor Lane said he feels there are far more important things that need to be done n Town for us to invest this kind of money into one project.

Newfoundland Power – The Town Manager advised that the backup power gets overloaded when shut on as people are not conserving. He noted there were two backup generators here on the weekend but the overload created issues due to high demand.

He said with the unplanned outage on Sunday they worked on two lines the weekend due to abrasions on the line but it was faulting out as the abrasions were worse than had been indicated. This has now been fixed.

Councillor Lane asked if they are going to start installing new switches to which the Town Manager advised they won't work if people continue to overload the system.

Fixed Link: Deputy Mayor Strickland noted while on a trip to St. John's last week he saw a story on VOXM about our Federal MP supporting the Long Range Mountains Fixed Link.

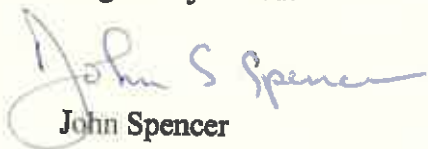
He noted he is really bothered by this as he feels that if the fixed link is put to this island it's not Port aux Basques we may as well turn off the lights.

Mayor Spencer said this has been in the works since 1952.

Councillor Keeping suggested we go to our Liberal Associations and get a resolution put to the floor concerning this when they have their annual meetings.

After much discussion it was agreed that the Town Manager write to the MP expressing our displeasure over her support of this Fixed Link and that it be copied to the Liberal Associations, both local and federal and copied to all politicians and senators. We have to keep on top of this.

Adjournment: With no further business it was moved by Councillor Battiste at 9:05 pm the meeting be adjourned.



John Spencer

Mayor



Julia Ingram

Town Clerk