

**Town of Channel – Port aux Basques
1775th Regular Minutes
May 22, 2018**

The 1775th Regular Meeting of Council convened at 7:30 p.m. Mayor Spencer presiding. Present were Deputy Mayor Strickland, Councilors Battiste, Blackler, Coffin, Lane and Keeping. Also present were the Town Manager, Economic Development Officer and the Acting Town Clerk.

Economic Development Report: EDS Shauna Strickland presented the Economic Development Committee Report of May 15th, 2018.

In attendance: Deputy Mayor Strickland, Councillor Keeping, Councillor Battiste, Town Manager, Leon MacIsaac, and Economic Development Officer, Shauna Strickland.

1: Review minutes of the last meeting: The minutes of the April 12 meeting were adopted at the April 17 council meeting.

2: Business Arising from Minutes:

a) Splash Pad Update: Various quotes were obtained. Deer Lake provided three quotes ranging from \$78,000 to \$120,000. This price did not include concrete pad, flushing system, site services, water testing, electrical, etc. Grand Falls-Windsor project came in at \$275,000 plus tax and that did not include the mechanical building or landscaping. Placentia received quotes ranging from \$30-\$100,000 and this did not include site development, installation, and they stated the water system can be an additional \$200,000.

b) Envirovest Grant: The proposal was approved for the purchase of some mature trees for little bay park.

c) Industrial Facility: A conference call took place with an interested business person to discuss a possible business venture for the facility.

d) Meeting with Coleman's: numerous calls have been made. The committee is recommending a letter be written to Mr. Coleman.

e) Laundry Services: Shauna sent out the information on the laundry services and it will be circulated again.

f) Harbour Authority: Nikita Osmond has been hired as Office Manager for harbour authority.

g) Letter to VIC: Leon sent a letter to the Minister to extend the closing date of the Visitor Information Center.

h) ATV Route: There has been no update on this file. Melvin will follow up.

3) New Business:

a) Conference call: A meeting occurred regarding the industrial facility.

b) Steel Structure for Train Site: The I Love NL project will be worked on in the fall because the students are finishing in a few weeks and we want to make sure the design is what we want. The cost of the structure will range from \$1100-\$1500. It is being recommended that the town and the historical society split the cost.

c) Wheelchair for the Beach: A grant was received for \$1300 to help cover the cost of a wheelchair for the beach. The cost exceeds the amount of the grant by \$1700. It is being recommended that we purchase the beach wheelchair.

d) Video- Grand Bay West: The cost to get a video of the grand bay trail will not exceed \$500. It is being recommended that we proceed with the project.

e) Approval of Health Promotion Fund: A grant was approved to assist with the community cafe project.

f) Harbour Bottom Clean-up: The Sea Lions Diving Club would like to conduct a harbour bottom clean up. It was asked if the town could provide the dump truck. It was recommended that we assist with the clean up.

g) Recreation Conference: Shauna, Wanda and Jim attended the conference in Gander from May 10 to May 12. It was a great learning experience.

h) Awntech Repairs: The vandalism that was caused to the sail last summer will cost \$6100 plus tax to repair. There is no choice but to repair it. Cameras will be installed at the park this summer.

i) Circus: It is our hope to confirm the circus for July 2 as part of Canada day celebrations.

4) Other Business:

There was discussion on the extension to the Grand Bay West Beach parking lot. Leon will make a call to see if he can get some p-gravel donated.

There was discussion on the dextron unit; Shauna will follow up with ACOA to see if the file is still open.

It was moved by Councillor Lane and seconded by Deputy Mayor Strickland the Economic Development Committee Report of May 15th, 2018 be accepted as presented and discussed. MC Unanimously.

Adoption of Minutes: It was moved by Councillor Battiste and seconded by Councillor Lane the 1774th Regular Minutes of Council be adopted as circulated and discussed. MC Unanimously.

Correspondence: The correspondence was read. It was moved by Councillor Lane and seconded by Councillor Coffin the correspondence be accepted and dealt with where necessary. MC Unanimously.

Run the Rock (23rd Annual): A letter was received from Dave Walsh the Development Coordinator of "Run the Rock". The 23rd Annual race is taking place on July 22nd. They are requesting Council's support in raising funds for the Children's Wish Foundation. Deputy Mayor Strickland said last year members of the race had breakfast at the Legion and Council attended. The Town Hall office staff collected money amongst each other to donate to Children's Wish and gave it to members in the race.

DC Ventures Inc.: Correspondence was received from DC Ventures Inc. requesting Council's help in finding information on a particular property owner. DC Ventures Inc. would like to acquire the land for a business opportunity and they have run out of avenues to explore. The Town Manager stated that he could give the name of the registered owner to the solicitor. The original Crown Land parcels are a right of way for the Trans Canada Highway.

Federation of Canadian Municipalities: A circular from the Federation of Canadian Municipalities was received. A municipality of 150, 000 people or less can apply for funding to supplement the salary of a municipal employee. The employee can be utilized to work to advocate against climate change. The deadline to submit an application is June 29th, 2018. The Town Manager advised that he was looking into this to get an employee for the full amount of the grant.

Snow Clearing: A letter from a concerned resident of Charles Street was received regarding some snow clearing issues. Due to the effect of winter storms and snow clearing some maintenance is needed on the sewer drain and the manhole cover. The Public Works Committee will deal with this matter at their next meeting.

Air Bed & Breakfast: A sample of a Policy Manual for Operating an Air Bed & Breakfast has been received. Details include; Small Business Tax Fee, how to obtain the permit, etc. Mayor Spencer said this would be dealt with at the Finance Meeting on May 24th.

Public Works Report: Councillor Keeping presented the Public Works Committee Report of May 16th, 2018.

The committee met on Wednesday, May 16th, 2018 at 1:00 p.m. Present were Town Manager, Councillor Keeping, Councillor Lane and Councillor Coffin. The following sites were visited and items were discussed.

1. **Legallais Street – Sewer issue at the Bragg's Property:** During the site visit it was determined that there is a Town sewer and manhole underneath the house. While inspecting the manhole underneath the house it was discovered that there was an extension built onto the existing house and it was built over the manhole and sewer line on the property. The past property owner had to know this during construction and chose to ignore it. It is unlikely the Town knew of this or if a permit was issued for construction. Given these facts the system can remain in place or, if the property owner wishes to reroute it, it would be at his cost. If they decide to reroute the line the Town will provide supervision to ensure it is done properly.
2. **Bus Shelter at Charles Street:** The Town Manager has reviewed the Town's property between the Court House and the residential property next to it and it has been determined that there is enough room to locate a bus shelter. First, the School Board and the bus operator will have to be contacted for their approval to Stop at this location.
3. **Funeral Home Proposed at the Reid Street Intersection:** The committee visited this site and recommends that Council approve the permit once the advertising process is complete and there are no legitimate objections.
4. **Baseball Field Ramp Access:** The committee visited this site to determine other alternatives for an access to the field. The following recommendation was made. Given the fact that there will be paving in this area within the next two weeks we will have the contractor properly grade and pave the existing ramp road. Also, the Town Manager will ensure that the road will be sloped to direct the water from Hardy's Arterial toward the ditch and culverts next to the ball field. We recommend that this be done once the Town Manager has the cost from the contractor.

5. **Application for extension to Garage at the Intersection to Grandview Crescent and Grand Bay Road:** The committee met with the applicant and it was determined that the proposal did not meet the side yard requirement, so this cannot be approved. However, an extension to the front of the garage would be approved if the applicant decided to proceed this way.
6. **Kris'Kustoms request for signage location along Grand Bay West Road:** The committee met with the applicant and after discussion it was decided that the Town Manager will revisit with him and approve a number of sites for his signs.
7. **Entrance to P.A.B. off of the Trans-Canada Highway:** The Town Manager will arrange to have this area cleaned up and prepared for flower planting to beautify the entrance.
8. **There were a number of sites that were visited and the Town Manager will take the following actions:**
 - A. Replace guardrails and posts by Fire Hall across from the Bank of Montreal.
 - B. Clean up area behind ball field shed.
 - C. Install sections of new sidewalks at intersection off Newtown Road and Lakeshore Drive. (Next to Roland Musseau)
 - D. Hire Students, etc. to clean up litter all around Town within the next few weeks.
 - E. Contact the owner of the Orange Lodge property requesting them to either remove or repair the existing fire escape structure as it is dilapidated and posing a safety issue.
 - F. Write the individual who had contacted Council regarding the large boulders along the playground at Little Bay Park and advise that these boulders would remain there for the foreseeable future. We would continue to monitor this area to determine if they are a safety issue, as this is the one and only complaint we have ever received regarding the boulders.
5. **Industrial Park:** The committee visited the Park and discussed Council's plans to have some of the property owners clean up their property front and make the park more presentable. In this regard we recommend that the first step in this process is that the property owners identified be written and advised of Council's plans and request their cooperation. If owners fail to cooperate we recommend taking legal action if necessary.

It was moved by Councillor Battiste and seconded by Councillor Lane the Public Works Committee Report of May 16th, 2018 be accepted as presented and discussed. MC Unanimously.

Calgary Report: Mayor Spencer presented the Calgary Report of May 15th, 2018.**Report on Calgary Meetings hosted by Conference Board of Canada**

Is there the possibility that many living along the coastline in Port aux Basques, and in neighbouring communities, are one bad storm from personal disaster? If this past storm season was any indication, that one bad storm looms nearer. We are in the midst of a severe climate change evidenced through the stronger winds and higher seas. Such conditions ripped off roofs, tore away siding, damaged sewer outfalls, eroded shoreline, threatened road stability and other infrastructure. As a municipality, we are concerned. However, Port aux Basques is not unique. Federal and provincial bureaucrats are concerned. Industry and non-profit charitable groups such as the Canadian Red Cross and the Salvation Army are concerned. Municipal, provincial and federal emergency planners are deeply concerned as well.

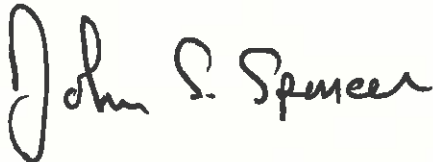
The reality of the need for planning and mitigation was more than evident at a recent 'think tank' symposium in Calgary, hosted by the Conference Board of Canada. As Mayor, I was there at the invitation of Marine Atlantic to co-present with Marine Atlantic's Head of Corporate Security, Mr. John Trippett, on the value of collaborative in dealing with critical incidents. The Town of Channel-Port aux Basques and Marine Atlantic Inc. have a proud history of collaboration on key issues of security, safety, and community involvement.

A common theme that surfaced over the two days of sessions in Calgary was the need to learn from incidents such as the Fort McMurray fires. While it was recognized that no two incidents were the same, the value mitigation as opposed to disaster relief cannot be under estimated. Disaster mitigation planning targets improving resilience to hazards. Mitigation has a 1 to 6 return; that translates into one dollar invested in preparation to a six dollar saving in relation to addressing needs after an event. Participants fully realize that flooding, wild fires, extreme winds, etc. will happen. It is how urban areas prepare for these events that will ultimately make the difference.

Industrial Plant: Councillor Lane advised that he would take this item off the table as he has no interest in this now.

Summer Meeting Schedule: The Acting Town Clerk asked if the schedule could be set for this upcoming summer as there would be one meeting a month for June, July and August. The dates agreed upon are as follows: June 12th, 2018 @ 6:00 p.m., July 10th, 2018 @ 5:00 p.m. and August 7th @ 5:00 p.m.

Adjournment: With no further business it was moved by Councillor Coffin the meeting adjourn at 8:45.



John Spencer
Mayor



for Tracy Beaton
Acting Town Clerk

