

Town of Channel – Port aux Basque  
1780<sup>th</sup> Regular Meeting  
September 18, 2018

The 1780<sup>th</sup> Regular Meeting of Council convened at 6:00 p.m. Mayor Spencer presiding. Present were Deputy Mayor Strickland, Councilors Lane, Coffin, Battiste and Keeping. Also present were the Economic Development Officer, Town Manager and Acting Town Clerk.

**Economic Development Report:** Economic Development Officer/Recreation Director Shauna Strickland presented the Economic Development Report of September 11<sup>th</sup>, 2018.

In attendance: Deputy Mayor Strickland, Councillor Keeping, Councillor Battiste, Town Manager, Leon MacIsaac, Economic Development Officer, Shauna Strickland, Mayor Spencer, Councillor Lane, Councillor Blackler, and Councillor Coffin.

1) Review minutes of the last meeting: The minutes of the May 15 meeting were adopted at the May 22 council meeting.

2) Business Arising from Minutes:

a) Meeting with Coleman's: There have been numerous attempts to schedule a meeting with the owners of Coleman's Grocery Store but we have not been successful. John has had some conversations as well and will continue to make contact.

b) Conference Call: There was a conference call with a business person interested in viewing the industrial facility.

c) Downtown Project - Phase 3: There has been funding allocated for phase three of the downtown project.

3) New Business

a) JCP - Community Garden: A JCP was approved to hire four workers for 10 weeks. They will expand the community garden, construct more garden beds, and make improvements around the site.

b) JCP - Community Development: A JCP was approved to hire eight workers for 16 weeks. They have installed a gazebo at Scott's Cove, completed repairs to the gazebo in Mouse Island, constructed a new gazebo and viewing area down channel across from the lighthouse and they are in the process of constructing a kiosk near the grand bay beach. They will construct a new look-out site on the Grand Bay Trail, complete repairs at the park, and various other community projects.

c) CEEP Proposal: A proposal for funding was submitted to do repairs to the grand bay west parking lot, the dog park, to construct additional flower vases, garbage cans, etc.

d) Lions Club Contribution: The Lions Club made a financial contribution to the beach wheelchair.

e) Hope Brook/Cape Ray: A meeting was held with representatives from Hope Brook. We are hoping to meet with representatives from the Cape Ray mine in the near future.

f) Summer Program: It was a busy summer. There were four students under the green team program, two at Scott's Cove Park and 14 at the stadium.

g) Recommendations for Bowling Alley Position: The recommendation to hire Ronda LeRiche as the bowling alley attendant was approved.

h) Community Cafe Sponsorship: It is being recommended to allocate \$300 to sponsor a community cafe event.

i) Scott's Cove Park: The numbers were down this year and from the tourism meeting Shauna attended numbers were down all over the Province. The numbers of passengers using the Marine Atlantic bus service was down by 124 people compared to 2017.

j) Small Business Week: A committee has been formed to plan some events for small business week. The first meeting will be September 12.

k) Fall Festival: Shauna would like to host an event that will focus on local products and local food. This will kick start small business week. It is being recommended to allocate \$500 to this event.

l) Come Home Year: A meeting is scheduled for Thursday, September 13 at 5 at the Bruce II.

m) Re-skill Training- A proposal was submitted to Hospitality NL to conduct training in PAB for workers looking to enter the tourism industry.

n) Tourism Opportunity Identification Session: A regional tourism session will be held on October 16 with various stakeholders from within the region.

**4) Other Business**

There was discussion on the ASIL building.

There was discussion on the herring plant.

There was discussion on the video that NiCor was going to do on the Grand Bay Trail.

There was discussion on the ATV trail and how numbers are up on the trail.

**Grand Bay West Trail:** Councillor Keeping asked if there would be any new gravel placed on the trail.

Mrs. Strickland replied the workers had been out three or four times and took layers off and dispersed it throughout the trail. The section of trail being worked on is the end of the boardwalk to the barn area. Once the material has been moved the Public Works Committee will have to go take a look and see what needs to be placed on the trail.

**Come Home Year:** Councillor Battiste advised that the Come Home Year Committee met September 17<sup>th</sup>, 2018.

Mrs. Strickland said that the Chair position was discussed at last night's meeting. A number of people did not attend the meeting so Mrs. Strickland followed up with them to reconfirm they were still on board.

**Adoption of Minutes:** It was moved by Deputy Mayor Strickland and seconded by Councillor Lane the Minutes of the Economic Development Committee of September 11<sup>th</sup>, 2018 be adopted as circulated and discussed. MC Unanimously.

**Affordable Housing:** The Town Manager advised the concrete that was sent away for testing came back negative. The consultants will continue to ensure the plans are ready as soon as possible.

**Public Works Superintendent's Position:** Mayor Spencer stated the HR Committee met on September 4<sup>th</sup>, 2018 to screen more applicants and more interviews would be completed on September 7<sup>th</sup>, 2018.

**Canadian Public Works Conference:** The Town Manager said if a member of the community or Council wished to attend the conference they should contact him.

**Cannabis Shop:** The Town Manager stated that Oceanic Releaf was given approval to operate at 16 High Street.

**ATV Use – Grand Bay West Beach:** The Town Manager said the Stewardship Agreement encompassed the areas of Kyle Lane, Grand Bay West Road, Trans Canada Highway and Cheeseman Park and some of the conservation areas include Osmond's beach, Second beach, Short Sand beach, etc. The dates are already set for when the environmental protection is in place on the trails.

**Adoption of Minutes:** It was moved by Councillor Battiste and seconded by Deputy Mayor Strickland the Regular and Special Minutes of September 4<sup>th</sup>, 2018 be adopted as circulated and discussed. MC Unanimously.

**Correspondence:** It was moved by Deputy Mayor Strickland and seconded by Councillor Lane the correspondence be read and dealt with where necessary. MC Unanimously.

**Special Assistance Grant:** A letter was received from the Department of Municipal Affairs and Environment.

The Town Manager said the grant was approved on a 50/50 basis and would be used for infrastructure repairs.

**Special Assistance Grant Cont'd:**

Councillor Lane asked when the infrastructure repairs would start.

The Town Manager replied the repairs could start as soon as some armour stone could be secured from a contractor in town.

**Neighbor Issues:** An email was received from a former resident of Port aux Basques who is concerned about her mother's current living situation.

Mayor Spencer said this situation has been ongoing for a few years now.

The Town Manager stated that if the trees are hanging over the boundary she can trim the trees.

Councillor Keeping said if he is having fires beside his home Council can't make him stop that.

The Town Manager replied the neighbor in question can be sent a letter regarding the deplorable condition of his property.

**Waste Management Report:** Councillor Keeping presented the Waste Management Report of September 12<sup>th</sup>, 2018.

The South West Coast Waste Management Committee met on September 12<sup>th</sup>, 2018 to discuss the results of the 2<sup>nd</sup> tender call for curb side waste collection for this region. There were two bids received, both of which the communities felt were too high considering that there will be a tipping fee of \$164.00 per tonne for garbage going over the new transfer station scales once it opens on September 17<sup>th</sup>, 2018.

This situation currently leaves the communities from South Branch to Rose Blanche without a curbside provider.

**Note: All communities were present with the exception of Fox-Roost/Margaree, all present voted to reject the tender.**

In anticipation that this would happen, the Town Manager, Town Clerk and Councillor Keeping crunched numbers to determine what it would cost if the Town continued with curbside collection once the transfer station opened the cost is between \$140 to \$150 per household and also includes tipping fees.

Going with the tender price would be over double this. However, the issue we have is the existing equipment (garbage trucks) that we now use cannot adequately provide the service required.

It was proposed that the Town would continue with curbside collection for the benefit of the region under the following conditions:

1. We apply to the Province to fully fund or cost share the purchases for two new split trucks. We will request one be provided early in 2019 and the other in 2020.
2. We request an extension for the continued operation of our existing landfill site until we are up to speed on curbside collection using our existing equipment.
3. If no extension is granted by the Provincial Department of Environment we request that the WRWM be allowed to drop the tipping fee for this interim period.
4. Also, the administration will remain with the Town of Port aux Basques.

The Town Manager advised that as of 5 o'clock September 18<sup>th</sup> there was no response from the Province with regards to the Town's requests.

**Adoption of Minutes:** It was moved by Councillor Lane and seconded by Deputy Mayor Strickland the Waste Management Report of September 12<sup>th</sup>, 2018 be adopted as circulated and discussed. MC Unanimously.

**Public Works Report:** Councillor Keeping presented the Public Works Committee Report of September 5<sup>th</sup>, 2018.

The public works committee met on September 5, 2018 at 10:00 a.m. Present were Councillors: Keeping, Coffin, Lane also present was the Town Manager. The following items were discussed, and sites visited:

**1. New bus shelter for Charles Street.**

The committee visited the area where construction began on the new shelter. For the aesthetics of the area around the shelter and for liabilities and safety issues, it is recommended that the piles of fill around the property be level as soon as the shelter is built. Also, we recommended the property owner be written thanking him for his cooperation in providing an area for the shelter.

**2. Waterline leak at residential property at Savory's Lane.**

The committee visited and assessed the properties that are being affected by this leak. We recommend that the property owner be contacted regarding the seriousness of this leak and the potential damage it can cause to surrounding properties and request that it be taken care of A.S.A.P if the leak isn't fixed in a timely manner, we recommend that the town undertake the repairs and the owner be charged for these costs.

**3. Speed signs throughout Town.**

The committee assessed all streets throughout the Town to determine what areas had a speed signs damaged or missing. Also, a review of our existing speed regulations was completed, and they appear appreciate and over all areas. It is recommended that the Town Manager immediately begin the process of having all proper speed signs installed.

**4. Crosswalks throughout Town.**

While assessing our speed signage the committee also assessed our crosswalks because of complaints that some were missed during this summer's painting. We understand that its late in the season, but we strongly suggest that several in the area of the area of Senior Citizen Hall, Scott's taxi stand be installed A.S.A.P. considering the high volume of people and traffic that use the services in this area. ie – Senior Hall, BMO, Shoppers Drug Mart and the Doctors offices.

Meeting ended at 12:00 p.m.

**Crosswalks:** Councillor Battiste said the crosswalk across from the Paint Shop is gone. The Town Manager said there were a few crosswalks that didn't get put back because the sight line is not there. Regulation states that crosswalks should not be within 200 meters of each other. A crosswalk should be placed in such a manner that a driver can see the pedestrian before they are within .50 meters of it.

Councillor Lane said the crosswalk by the 50 plus Club should be put back because the bus stops there and people would have no other choice, but to stop.

The Town Manager replied there are safety sight line concerns there.

Councillor Keeping agreed with Councillor Lane that the crosswalk should go back as there were never any issues in the past.

Mayor Spencer stated that he was in agreement with the Town Manager about the sight line by the 50 plus club. The crosswalk by Shoppers Drug Mart has a better sight line.

**Adoption of Minutes:** It was moved by Councillor Battiste and seconded by Councillor Lane the Public Works Committee Report of September 5<sup>th</sup>, 2018 be adopted as circulated and discussed. MC Unanimously.

Councillor Blackler arrived at 7:00 p.m.

**Fire Department Report:** Councillor Blackler presented the Fire Department Report of September 12<sup>th</sup>, 2018.

**The following is the key points that came from the departments meeting on the date mentioned above:**

**Members in Attendance:** 19

**Councillor(s) in Attendance:** 1 (Justin Blackler)

**New Items:**

**General Items:**

- Fit testing to occur again in the near future
- Pump Operator course in the works
- On-call system working but not to full capacity (4-5 individuals)
- Discussion was held on the possible purchase of a smoke machine for training
- Department will continue past practice with Fire Prevention Week and their activities in schools

**Fire Department Report Cont'd:**

**Action Items:**

**HAZMAT**

- Decisions need to be made on the future of the program
- Insurance for Junior Firefighter Program
  - Could youth be covered under such a program?
- Rescue Unit/Ladder Truck
  - Where are we to in terms of action on the issues with the rescue unit? What is the update on the potential for a ladder truck?
- Emergency Management Course (PAB Oct 11-12)
  - New Venue needed?

**Junior Firefighter Program:** Councillor Blackler said there are issues with regards to insurance and what type of coverage there would be.

Deputy Mayor Strickland said the Town Clerk investigated this matter before and there is coverage. Was there any discussion on the Firefighter 1 Course?

Councillor Blackler replied there were talks of phasing it in for all members. Training would take one week and all members cannot be away at once.

**Rescue Unit/Ladder Truck:** Mayor Spencer stated that there needs to be a meeting among the executives of the Fire Department and Council.

The Town Manager said a meeting will have to be set up.

**Emergency Management Course:** Councillor Blackler said the course is set for October 11<sup>th</sup> to 12<sup>th</sup>, but there is a conflict with the venue as the Fire Hall is rented that weekend.

Deputy Mayor Strickland asked if the venue could be switched around. Can the group who booked the Fire Hall be sent to the Bruce II so the course can be taught at the Fire Hall?

**Adoption of Minutes:** It was moved by Councillor Lane and seconded by Councillor Coffin the Fire Department Report of September 12<sup>th</sup>, 2018 be adopted as circulated and discussed. MC Unanimously.

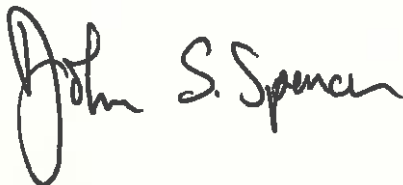
**RCMP Report:** Mayor Spencer presented the RCMP Report of September 12<sup>th</sup>, 2018.

Meeting held September 12, 2018 at 7:00 PM. Present were Mayor Spencer, Councillors Battiste and Keeping. Representative for police were Const Sheppard and Levasseur.

Topics:

- 1) Speed signs within Town - there needs to be more speed signs placed throughout town.
- 2) Troubled areas for excessive speeding – Lakeshore Road still has no speed sign.

**Adjournment:** With no further business to discuss it was moved by Councillor Battiste and seconded by Deputy Mayor Strickland the meeting adjourn at 7:10 p.m.



John Spencer  
Mayor



for Tracy Beaton  
Acting Town Clerk