

Town of Channel – Port aux Basques
1781st Regular Meeting
October 9th, 2018

The 1781st Regular Meeting of Council convened at 7:30 pm Mayor Spencer presiding. Present were Deputy Mayor Strickland, Councillors Battiste, Blackler, Coffin and Lane. Also present were the Town Manager, Economic Development Strategist/Recreation Director and the Town Clerk.

Recreation Committee Reports: EDO/Recreation Director Shauna Strickland presented the Recreation Committee Reports of September 18th and October 2nd, 2018.

September 18th, 2018

In attendance: Deputy Mayor Todd Strickland, Councillor Blackler, Councillor Coffin, Facility Manager, Wanda Merrigan and Recreation Director, Shauna Strickland.

- 1) Review Minutes of the August 7 meeting.
- 2) Business Arising from Minutes:
 - a) Community Healthy Living Grant: Funding was received for \$9995 to cover the cost of replacing a few doors at the facility.
 - b) Wrestling group: Various messages have been left with the wrestling group with no firm commitment.
 - c) Inclusion Grant- Funding to purchase playground equipment on behalf of the AIM group has been denied.
 - d) Outdoor Program: The outdoor program was a great success.
 - e) Inventory List: A list of recreation infrastructure is being compiled.
- 3) New Business:
 - a) NHL Legends: There was a request to partner with NHL legends to host a game. The cost is \$21,000, plus 12 hotel rooms. This event took place in PAB about 6 years ago and there was a loss in revenue of about \$17,000. After great discussion and a review of the information it is being recommended to hold off on this project.
 - b) Pepsi vs Coke: There was discussion on reviewing our current contract with Pepsi and to determine if and when that contract is up for renewal. The cost to switch to coke is half the cost with fewer restrictions. Shauna will review the Pepsi contract.

- c) Part time Operator Position: There was discussion on the operator position at the stadium. It is being recommended to advertise the vacant position.
- d) Life Guard Position: There were two resumes received for the life guard position. Both have been tested in the water. Wanda made a recommendation and will follow up with the individual to determine if she is interested in doing the training.
- e) Good Life Proposal: A proposal has been submitted to purchase 9 sledges to assist the AIM group.
- f) Ice Decals: There was discussion on developing a sponsorship package for ice decals. There was discussion on how this can be distracting for players. Because it is so late in the year this will be discussed again in the future.
- h) Snowshoe Rentals/Program: There are 26 pairs of snowshoes that were purchased last year. It is being recommended that we offer daily rentals at a cost of \$10 for an afternoon rental. This would include the poles. There was discussion on offering a family rate, this will be confirmed at a later day.
- l) Skate/Helmet Rental: Skates and helmets were purchased last year. There is still funding available and additional sizes will be purchased. It is being recommended that the cost to rent a helmet and skates will be \$6 which will include a 30 minute skate.
- j) Beach Event: City Chrysler approached the recreation department about hosting a beach fire along with a barbeque on September 20.
- k) Peaceful Communities Sponsorship: A letter was received from peaceful communities regarding pride week. It is being recommended that we help sponsor an event. Shauna will follow up with peaceful communities.
- l) Strollers for walking track: It is being recommended that we purchase two strollers to have at the stadium for parents who use the walking track. It is being recommended that a small fee be attached.
- m) Come Home Year: A meeting was held and there are a few new members but further recruitment needs to happen in order to make the 2020 CHY a success. There was discussion on the budget and booking bands in the next 6 to 12 months.
- n) JCP Swim Team: The swim team has been successful in getting a JCP contract.
- o) Stencils for Change Room: There was discussion on what the schools have done to include inspirational quotes around the school. There was discussion on getting some prices.

4) Other Business:

There was discussion on the digital billboard sign. It is costing the town money to keep power to it. It is being recommended to cut the power.

There was discussion on the logo on both sides of the zamboni. There was discussion on getting a quote to paint the zamboni and to look for a new sponsor.

There was discussion on covering the skate board equipment as this was not done last year. There was discussion on meeting with the user groups.

October 2nd, 2018:

In attendance: Deputy Mayor Strickland, Councillor Blackler, Councillor Coffin, Recreation Director, Shauna Strickland and Facility Manager, Wanda Merrigan.

The committee discussed the upcoming contract with the Mariners. There was an outstanding bill from last year that will have to be paid in full. It was agreed that the town would allow the mariners to keep the bar sales, continue with the 2 for 1 practices, and that a town worker does not have to be at the entry table counting people coming to the game.

There was a fair bit of discussion around the \$1 per person. The committee discussed the cost to host the games.

There was also discussion on the swimming registration and in January the 25% increase will apply to out of town residents.

The meeting adjourned at 6:00pm.

The committee met with representatives from the mariners at 6:00pm, which included Jamie Young, Mark Lawrence, Shannon Battiste.

There was discussion on the outstanding bill and the miscommunication last year. They have agreed to paid the bill in full once they generate some funds.

There was discussion on the two main doors being accessible to the public. The swimming pool door has to be open because the pool is open and for safety reasons. There was discussion on having security at the door in that section and it would have to be provided by the mariners.

There was discussion on having access to the back door for the players. There was discussion on having a dressing room and keeping their hockey equipment in there until the following day. They will need access to an office space again this year to count money and to keep personal belongings.

They will start their season on November 16. They have reduced the number of games from 16 to 12 this year.

There was a bit of discussion on the dollar per head. Shannon will follow up with the committee on a proposal.

September 18th, 2018 Report:

3) b) Pepsi vs Coke - Mayor Spencer noted that we have to be careful here as Pepsi sponsored the score clock and from his understanding they maintain it.

Ms. Strickland noted that she bought it up because of the cost savings they could see with buying coke as we can buy it at the retailers instead of right from the distributors as we do now.

The Town Clerk advised there as a contract in place with Pepsi but not she was not sure of the expiry date but will pull the file in the morning for Ms. Strickland's review.

3) h) Snowshoe Rentals Program – Councillor Blackler noted they have to decide on a family rate. Mayor Spencer offered to guide a group in to the Kettle's Pond area once this is set up.

3.) k) Peaceful Communities re Pride Week – Mayor Spencer asked what we have normally did in the past. Ms. Strickland noted that last year the Recreation Director took these events on as a personal thing, not a Town event although the Town did sponsor an event during that week. The Town Clerk advised in past years we've just flown the flag and have painted two pride crosswalks in town. Mayor Spencer asked if we could do something for this in conjunction with mental health wellness. Ms. Strickland will follow up the Chair of Peaceful Communities to see if they have any events planned that we could possibly partner with.

October 2nd, 2018 Report:

Mariners – Councillor Lane questioned if we checked on what it cost us to have these games. Councillor Blackler advised the Committee sat down and went through the expenses and revenues and we are not losing on this. As well we provide a great community service.

It was moved by Councillor Lane and seconded by Councillor Coffin the Recreation Committee Reports of September 18th, 2018 and October 2nd, 2018 be adopted as presented and discussed. MC Unanimously

Adoption of Minutes: It was moved by Councillor Battiste and seconded by Deputy Mayor Strickland the Regular and Privileged Minutes of September 18th, 2018 be accepted as presented and discussed. MC Unanimously

Coleman's Grocery Store: Mayor Spencer advised Coleman's Indicated they wish to do some improvements to their property here. He said wheelchair accessibility is a big issue and Mr. Coleman did promise to look at it. Mayor Spencer said we as a Council will see what we can do to assist them.

It was agreed the Town Manager write a letter to Mr. Coleman asking him to come in to meet with Council.

Grand Bay West Trail: Mayor Spencer said we really need to take a good look at the trail. It is widely used and he's had a few suggestions given to him about possible lighting and public sessions to get people's thoughts on what they'd like to see there.

Affordable Housing: The Town Manager said the final check came back on the foundation sample and everything is good. He noted that the master spec has been developed and will be forwarded to the Gateway Village Corporation.

Cannabis Store: Councillor Lane noted he feels the Town will have to develop bylaws for this to coincide with Provincial and Federal Bylaws.

ATV Trails: Mayor Spencer said this item was highlighted a lot at the MNL Convention. He noted that Hospitality Newfoundland and Labrador are really on the band wagon with this and we need to tap into this as tourists want to spend dollars.

Councillor Lane said he feels we should be contacting the province to get the trailway on this end of the island in shape as it needs a lot of work. Ms. Strickland noted that the Tourism South West purchased a brush cutter a couple of years ago and did some work. Ms. Strickland advised she can get it brought out again. Both Councillor Lane and Blackler volunteered to assist with this endeavour.

The Town Manager noted that you will need permission from NL Trailway to do any work.

Councillor Lane asked about a contact for the NL Trailway. The Town Clerk advised she has all the contact information.

Mayor Spencer asked the Town Manager if we had our section of the trail fixed up yet. The Town Manager advised he has still not heard from the Department of Transportation and Works. He noted he will follow up with Minister Crocker.

Public Works Issues: Councillor Lane noted the Committee is waiting on Councillor Keeping to get back in town so they could meet. Councillor Lane said that the Committee had two projects they were looking at which were the crosswalks and the bus shelter for the Charles Street area. He asked the Town Manager about getting the area of the newly installed bus shelter levelled off. The Town Manager advised it is on the list to be done but we have been limited with staff lately due to various reasons.

Councillor Lane also noted he had been approached by a grandparent about a bus shelter on Baird Street. He said there was always one there before but it had to be moved. Councillor Lane said from what he has been told there was a resident on that street that was willing to let the Town locate a shelter on their property.

The Town Manager said Councillor Lane should advise the resident to write to the school board to see if they will approve this location as it is on the opposite side of the street from where the bus stops now.

Neighbour Dispute: Councillor Lane said this is not the Town's responsibility. The lady in question can prune trees that are coming over onto her land. He questioned about the state of the property of the other neighbour and said it doesn't look bad from the front.

The Town Manager advised the gentleman in question dropped in to see him and was advised if his property is not kept up to standards he would receive a letter from the Town.

Waste Management: Mayor Spencer noted at the MNL Convention there was a motion put to the floor by L'Anse au Clair to have financial assistance for the West Coast for their garbage as it has to be trucked much further than any other area thereby increasing the cost substantially. Mayor Spencer said a gentleman from Central stood up and spoke out against it saying that central are not going to subsidize people on the west coast when it comes to waste management. Councillor Battiste noted that the motion didn't get passed.

Councillor Blackler asked about tipping fees. Councillor Lane said all information is available at the Transfer Site. The Town Manager said it works out to 0.07 cents per lb/\$164.00 per tonne.

Councillor Blackler asked if the tipping fees were cheaper in Central. The Town Manager said yes it is, ours are higher due to the trucking distance. The Town Manager noted we could easily have had our own site in Western Newfoundland.

Councillor Lane said we should really be pressuring government to get something on the west coast.

RCMP: Mayor Spencer said he found out at the convention this past week that several communities on the East Coast are buying police cruisers and have retired RNC officers working. The municipalities are paying for the cruisers and overtime hours as they were told if they want more police coverage Councils will have to pay out the overtime to bring these officers in to cover more things that the current force can't handle.

Correspondence: It was moved by Deputy Mayor Strickland and seconded by Councillor Lane the correspondence be accepted and dealt with where necessary. MC Unanimously

Marine Atlantic New Administration Building: Correspondence was received from Mr. Donald Barnes, President and CEO of Marine Atlantic updating Council on the schedule for the newly planned Administration Building here in Port aux Basques.

New Cost Share Ratios for Municipal Infrastructure Projects: A copy of a News Release from Premier Dwight Ball was received outlining the new cost share ratios for Municipal Infrastructure Projects. The Town Clerk outlined the new ratios which will see municipalities paying a smaller amount for their share of projects than we previously had. Council asked what the previous ratios were and the Town Clerk outlined them. Mayor Spencer said this was very well received at the MNL Convention.

#46 Grand Bay Road re Water Runoff & #48 Grand Bay Road request for Curbing: An email was received from a resident at #46 Grand Bay Road concerning water runoff in her driveway and on her property. As well correspondence was received from the residents of #48 Grand Bay Road requesting curbing be installed along this area.

Councillor Lane said the area along here is being addressed by Council now and we've already agreed to put an asphalt swale along this side of Grand Bay Road.

The Town Manager noted this is going to be a fairly expensive job as it is longer than they had originally thought. Now we are going further.

The Town Manager noted that some of the cause of the water to #46 Grand Bay Road is being caused by the water downspout from #48 Grand Bay Road.

The Town Manager said as to people turning around on the lawn and snow clearing damages to #48 Grand Bay Road upon checking with staff we have never received any calls in this regard.

Councillor Lane wanted to clarify are we going to revisit this area again?

The Town Manager said no we don't need to. There is approximately 150 metres of swale that would be required there. He is getting the cost done up and if Council agrees to spend the money we have to figure out where it's coming from.

Councillor Lane said we need to discuss this and the cost involved and the benefit.

Deputy Mayor Strickland said to further clarify this are we talking about going further up the street with this than originally planned to which the Town Manager responded yes.

#4 & #6 Marine Drive re Purchase of Public Right of Way: Correspondence was received from the owners of 4 and 6 Marine Drive requesting to purchase the public right of way located between their properties.

The Town Manager advised that if Council decided to sell this they would have to advertise for other interest and/or objections. Technically you don't sell right of ways. They are meant to be unrestricted access for always. He can investigate it further. The Town Manager further advised the concrete wall from Caribou Road may restrict vehicle traffic but it doesn't restrict walking traffic.

It was agreed the Public Works Committee would take a look at this. Councillor Blackler asked if the Town Manager could get some pictures of the area as well so they can get a clearer picture of what they are referencing.

#16 Currie Avenue Permit to Establish a RV Park: Correspondence was received from the owner of 16 Currie Avenue seeking permission to establish a RV Park at his property.

The Town Manager advised the current zoning doesn't permit this. If Council wishes to permit this they will have to review the plan and look at possibly rezoning it. This item was passed to the Public Works Committee to review.

St. James Regional High re Annual Scholarship: Correspondence was received from St. James Regional High requesting Council donate \$250.00 to their annual scholarship program which we have done in previous years.

It was moved by Councillor Lane and seconded by Councillor Battiste we donate \$250.00 to St. James Regional High School Scholarship Fund to be presented by Mayor Spencer at their awards night. MC Unanimously

#24 Regional Street re High Speeds and Visibility Issues: An email was received from the owner of 24 Regional Street regarding the high speeds along Regional Street in the area of his home and asking Council to address his visibility issues when trying to exit his driveway.

Discussion followed on this issue and it was felt by Council that they have done a lot of due diligence on this and to take the wall face down would endanger the person's dwelling located there.

It was agreed that the individual keeps stressing on the enforcement in this area and he is fully aware and has been told in the past to call the RCMP.

Community Partners – Western Health Information Session: Mayor Spencer said the Chair and CEO of Western Health attended along with many key people. This session brought community partners together to help enhance collaboration. There were not a lot of local people there but there were two questions put to the table for each group to give their responses on. Mayor Spencer noted one of the issues was the fact that everyone has to go for test out of town, then drive over the highway again to wait to get the results. Everyone felt there should be a better solution to this. He also advised there will be a report coming on this session.

Mayor Spencer said as well he brought up the senior housing issues again but Western Health said they can't make any commitments as to what would happen in the future on the decision of the electrical cost.

MNL Convention Report: Mayor Spencer reported on the sessions attended by Council members at the MNL Convention and what he took away from each session. He went through the resolutions put to the floor and the percentage of votes for each one.

One of the sessions identified were ATIPP and questioned if Council has Records Retentions Policy in place to which the Town Clerk advised no. Councillor Battiste noted if there is no policy in place we are not held liable. Others were on Climate Change, HNL, Healthy Living, New Procurement Act and NL 911 Session as well as Basic Asset Management.

The Town Clerk noted that if we are to do the work required for the NL 911 Enhancement we will need a staff person dedicated solely to this. There is a lot of work involved in this project. Mayor Spencer said maybe we can get a student grant. However the Town Clerk said this is not for students as you have to be very familiar with the Town and its' residents in order to assign civic numbers. As well you will need all tenant information, landlines and so on.

It was suggested this be passed to the Economic Development Officer to look at doing a JCP application for.

Fire Department Report: Councillor Blackler presented the Fire Department Report of October 3rd, 2018.

Members in Attendance – 18

Councillor(s) in Attendance – 1

New items:

- Report was given on the Fire Convention attended last week
- Department is looking at some different avenues to improve the aesthetics of the fire hall/building
- Fit testing is still in progress (5 members done to date)
- First Aid Certifications in the process of being renewed
- Bonfire still a topic of debate on whether it's possible to hold it or not
- Santa Claus Parade has it's Chairs and will continue as normal

Action Items:

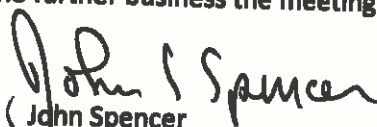
- Letter from the town confirming the continuation of the HAZMAT program is needed.

Councillor Blackler said the biggest thing is we need to get the meeting arranged between the Department and the Town.

As well the bonfire is an ongoing issue. He said some suggestions are needed so they can work with the Town to come up with an area to have this.

It was moved by Councillor Lane and seconded by Councillor Battiste the Fire Department Report of October 3rd, 2018 be accepted as presented. MC Unanimously

Adjournment: It was moved by Councillor Batiste and seconded by Deputy Mayor Strickland with no further business the meeting be adjourned at 9:21 pm. MC Unanimously


John Spencer
Mayor


Julia Ingram
Town Clerk