

**Town of Channel – Port aux Basques
1789th Regular Meeting
March 26th, 2019**

The 1789th Regular Meeting of Council convened at 7:30 pm Mayor Spencer presiding. Present were Deputy Mayor Strickland, Councillors Battiste, Blackler, Coffin, Keeping and Lane. Also present were the Town Manager, Economic Development Officer/Recreation Director and the Town Clerk.

Recreation Committee Report: Economic Development Officer/Recreation Director Shauna Strickland presented the Recreation Committee Report of March 14th, 2019.

In attendance: Deputy Mayor Strickland, Councillor Blackler, Councillor Coffin, Town Manager Leon MacIsaac and Recreation Director, Shauna Strickland.

1) Review minutes of the last meeting: The minutes of the January 30 meeting were adopted at the February 19 council meeting.

2) Business Arising from Minutes:

a) Zamboni: A potential sponsor is interested in covering the cost of the paint job, annual maintenance and annual sponsorship. The committee is recommending that we sign a contract.

b) Fly Tying Event: The two classes were very successful.

c) Coke Contract: Currently there is no contract in place. Pop that has been placed in the coolers have expired. The committee is recommending that we continue with status quo.

d) Mariners Update: It was agreed that a meeting would be scheduled with the mariners to discuss their request.

e) Helmet Policy: Signs have been placed on all gates and letters have been sent to the user groups to ensure helmets are properly fastened.

f) Advertising: All invoicing has been done for the rink sponsorships.

3) New Business:

a) Pool Update: The part is installed and the temperature is rising.

b) Bus Service: There will be a bus available for the summer sports program for Friday afternoons. Last year this service was not available and it impacted the program.

c) Leo Group Fundraiser: The Leo group is doing a fundraiser for various groups, one being for a piece of play equipment for Andy's Rainbow Park. Ms. Strickland asked everyone to share this online post.

- d) Fan Equipment: There is one fan broken. This fan keeps the ice cold. There are two fans working and will allow us to finish the ice season before repairs need to be made.
- e) Recreation Conference: The recreation NL conference is in Grand Falls -Windsor in May. Todd and Chester will see if they are available to attend with Shauna and Wanda.
- f) United Way Application: A funding application was submitted to United Way to purchase new go carts for the stadium and the AIM Group.
- g) Rink Clean-up: There was discussion regarding the March 8 Mariner hockey game. There was a mess left behind. The workers have put out additional garbage cans and we have asked the announcer to make regular reminders to please pick up your garbage.
- h) Fan Behaviour: There was discussion on the misuse of language and on the video that was sent to Shauna. The video showed a man taking a garbage can and threatening to throw it. Contact will be made with the individual and the person will be banned for the remainder of the season.
- i) Video Surveillance: The camera system is working but there is an issue with the hard drive/recording system. Contact was made with HI Tech.
- j) Minor Hockey Storage Bin: The committee did not have an issue with minor hockey having a storage bin at the stadium.
- k) Minor Hockey-ice Cleaning: There was discussion on why minor hockey pays for floods. It was stated that it is a part of their contract. The other user groups pay for their floods as well and the Bruce II pays for the floods on events we host.

4) Other Business

There was discussion on the curling rink.

3. d) Fan Equipment: Councillor Keeping asked if this was a fan or one of the dehumidifiers. The Town Manager explained it was one of the overhead fans.
3. g) Rink Cleanup – Councillor Lane asked if at the last Mariners game was there as much garbage. Ms. Strickland said it was somewhat better. She noted that the spectators got a bit out of hand and the RCMP was there. Councillor Blackler said that the RCMP escorted two people out of the building.
3. i) Video Surveillance: Deputy Mayor Strickland asked if we could go with a bigger system. Ms. Strickland advised that Hitech was out and met with the Facilities Manager. The hard drive has been sent in to them and Hitech sent out another one so we wouldn't be without cameras. Right now the issue is the recording piece.

It was moved by Deputy Mayor Strickland and seconded by Councillor Lane the Recreation Committee Report of March 14th, 2019 be accepted as presented and discussed. MC Unanimously

Ms. Strickland left the meeting at 7:42 pm.

Adoption of Minutes: It was moved by Councillor Battiste and seconded by Councillor Lane the Special Minutes of March 19th, 2019 be adopted as presented. MC Unanimously

It was moved by Councillor Lane and seconded by Councillor Battiste the Special Minutes of March 18th, 2019 be adopted as presented. MC Unanimously

It was moved by Councillor Coffin and seconded by Councillor Lane the 1788th Regular Minutes of March 12th, 2019 be adopted as presented and discussed. MC Unanimously

Federal Gas Tax Funds: Mayor Spencer advised he had taken a call from MP Gudie Hutchings regarding the federal budget. He said Ms. Hutchings advised we would be receiving additional Gas Tax Funds because of the additional monies the Federal Government received. The Town Clerk clarified that this would only be double the current year's allotment not the full gas tax agreement amount which means approximately \$182,000.00.

4 Caribou Road: Mayor Spencer advised he checked out anonymous letters/pictures with other municipalities. He stated in his research we are pretty consistent with all areas. Very few municipalities have a policy in place to deal with this but most say they won't deal with anything in a public meeting that is not signed. However the practice has been that it goes in a file for the Town Manager, Town Clerk and the Mayor to view and the senior administrators deal with it. If it is something serious it will be red flagged. He said the bottom line is we don't ignore it.

Councillor Lane said he has a problem with this because we as a Council have said we would deal with this issue and we haven't.

Deputy Mayor Strickland said he agrees with Councillor Lane, we have been putting this off. He said he feels this is two separate issues, one is the mess on this property and the other is the anonymous piece.

Municipal Assessment Agency: Mayor Spencer noted an incident with an ambulance call and how the civic numbers were misinterpreted. He said the Town Clerk is addressing this with the Assessment Agency.

Deputy Mayor Strickland said civic numbers is a problem all over Newfoundland.

Correspondence: It was moved by Deputy Mayor Strickland and seconded by Councillor Battiste the correspondence be accepted and dealt with where necessary. MC Unanimously

Downhomer Explore Travel Guide: An email was received from the Downhomer inquiring as to if we are participating in the Explore Travel Guide 2019. The cost for a full page at the ½ page rate is \$1,250.00.

The Town Clerk advised we did this last year and noted a copy of the ad is attached to the email. Councillor Lane asked if we can get a different picture of the beach taken at a different angle. The Town Clerk will advise the Economic Development Strategist of this.

It was moved by Councillor Lane and seconded by Councillor Keeping we go with the ad at a cost of \$1,250.00. MC Unanimously

Newfoundland Power Follow Up: Correspondence was received from Peter Alteen, President and CEO of Newfoundland Power as a follow up from a letter Mayor Spencer had sent him and subsequent meeting with a delegation of Council and the Town Manager.

The correspondence replied to Council's concerns and outlined future plans that Newfoundland Power will be putting in place to address these concerns.

Mayor Spencer said everything is moving forward. He also noted that the Manager in Stephenville is very accommodating and willing to come out and meet with Council at any time.

The Town Manager advised he is still waiting for someone from Allant to get back to him so that he can set up a meeting with them.

Mayor Spencer noted that he is going to meet again with the Royal Canadian Legion regarding the poles for the Lions Club.

Manhole/Water Issues 17 Water Street West: A letter was received from the resident of 17 Water Street West asking the Town to raise the manhole on her property due to recent flooding issues.

The Town Manager said the Public Works Committee should look at this. Councillor Coffin noted if we raise the manhole the person will have even more flooding.

The Town Manager noted we have approximately twelve (12) manholes/catchbasins that need to be raised and/or repaired.

Capital Investment Plan Approval – Gas Tax Funding: Correspondence was received from Bonnie Steele, Director of Municipal Finance with the Department of Municipal Affairs and Environment advising that the Gas Tax Committee has accepted the projects listed on the Town's revised Capital Investment Plan. The following were approved:

45-2015-5246 - Road Upgrade – Citadel Street (Revised)	Total Approved \$ 20,089.00
45-2017-6320 - Road Rehabilitation 2017 (Revised)	Total Approved \$481,751.00
45-2019-6660 - Street Upgrades 2019	Total Approved \$228,165.00
45-2019-6659 – Energy Efficiency Upgrades Town Hall	Total Approved \$ 89,065.00
45-2019-6658 – Energy Efficiency Upgrade – Town Depot	Total Approved \$ 15,642.00

The following projects were reduced:

45-2015-5243 – Road Upgrade Sunset Drive	Revised Amount \$ 25,150.00
--	-----------------------------

45-2015-5245 – Road Upgrade East Avenue	Revised Amount \$ 5,378.00
45-2015-5247 – Road Upgrade Allan's Road	Revised Amount \$ 8,372.00
45-2015-5249 – Road Upgrade Willson's Road	Revised Amount \$ 5,434.00

The Town has \$935,853.48 remaining in gas tax funds to March 31st, 2024 to be allocated towards projects.

Councillor Keeping asked of all these projects what do we have coming back into our own account. The Town Clerk advised it is approximately \$280,000.00.

The Town Manager said in regards to the additional funds from Gas Tax he would suggest Council look at using this for additional asphalt.

Public Works Committee Report: Councillor Keeping presented the Public Works Committee Report of March 20th, 2019.

The Public Works Committee met on March 20, 2019 at 1:00 p.m. Present were Councillors: Keeping, Coffin, Lane and the Town Manager. The following items were discussed and sites visited:

- 1. Request for Salt Box for 8 Kettles Lane.**
The committee visited and assessed the area. It was determined it was a private driveway and it's not Council's policy to provide salt boxes for private driveways. However, should the residents require salt/sand this is provided for residents outside of the Town Depot. The residents will be written and advised of this.
- 2. Osmond's Lane – the issues regarding Town snow clearing efforts at the end of Osmond's Lane in the area of the seashore Armour Stone.**
The Committee visited and assessed the properties after reviewing the written agreement between the Town and the property owner Mr. Kane. Given the amount of snow and ice around the armour stone it was difficult to determine what has to be done to address the issue raised. The Town Manager will arrange to have the push off area cleared and once the spring thaw has taken place we will revisit the area again. The Kanes will be written and advised of our plans.
- 3. Tender for Town Hall Exterior Renovation.**
There was only one bid received for this tender. After review and discussion with the Town Manager we recommend the tender be awarded to South West Coast Roofing for the amount of \$98,215.75. This is within the budgeted amount for this project.
- 4. Highway Signage along T.C.H from Marine Atlantic Terminal to Cheeseman Provincial Park.**
Councillor Lane has undertaken some preliminary work on this file; but given the amount of snow along T.C.H shoulders, the committee will revisit this later in the spring to complete its report which will be sent to the Minister's Office.
Meeting adjourned at 2:30 p.m.

Councillor Keeping apologized but he left two items out of the written report.

5. Waste Management Meeting.

Councillor Keeping said during his last waste management meeting in Corner Brook it was decided to have four Saturdays June 8th, 15th, 22nd and 29th for residential cleanup only at no charge. There is no limit to the number of trips made during these four days. This does not include demolition waste or commercial waste. They will also be looking at having it in the Fall. He noted the Public Works Committee will have to meet to discuss the Town's cleanup as tipping fees will apply.

6. NL Power Poles on Hardy's Arterial.

With regards to the poles being placed along Hardy's Arterial he noted a number of years ago the feed lines from the plant on Rowe Street went up along the hill and it was hard to get at. NL Power decided to put them along the arterial route to make it easier for them to get at their feed lines

Waste Management – Councillor Blackler said the scales at the Transfer Site are definitely off. He spoke to someone who took a microwave to the site and it registered at 66 lbs. Councillor Blackler said the person was told by staff at the site that the scales are never working. The Town Clerk also noted that one of our waste collectors have had issues with the weight he's been told when he is at the site. The Town Clerk noted she emailed three invoices to the Western Regional Waste Management office to show them that the weights showing up are impossible. Councillor Keeping said he will check into this.

NL Power Poles on Hardy's Arterial – Mayor Spencer said he advised the regional manager we will be looking at getting some lights on some of these poles. The Town Manager suggested one light for every four poles.

Tender for Town Hall Renovations – The Town Manager noted he did up the tender package and contacted the four separate companies here in town to advise it was available. Of the four contacted only two picked up the package and only one company bid on it.

It was moved by Councillor Lane and seconded by Deputy Mayor Strickland the Public Works Committee Report of March 20th, 2019 be accepted as presented and discussed. MC Unanimously

Assessment Review Commissioner: The Town Clerk advised we have received six commercial appeals that will be proceeding to the appeal court process. She advised a review commissioner will need to be appointed to carry out this process. The Town Clerk also advised she had been in contact with Mr. James Mercer who was our appeal commissioner last year and he is willing to do it again this year. She also noted we plan our appeal court in conjunction with the outlying coastal communities to save on cost.

It was moved by Deputy Mayor Strickland and seconded by Councillor Keeping we appoint Mr. James Mercer as our Assessment Review Commissioner for 2019. MC Unanimously

Withdrawal of Motion Priority #6 MCWP – 2019 Road Rehabilitation: The Town Clerk advised because we have received funding for this project through the Gas Tax Funds as noted earlier in the correspondence, we will need a motion to withdraw this application from our Municipal Capital Works Application.

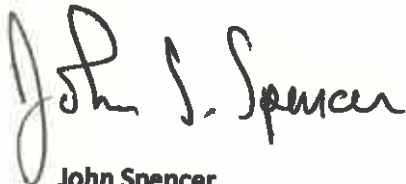
Moved by Councillor Battiste/Seconded by Deputy Mayor Strickland

Be it resolved that:

The Town of Channel – Port aux Basques withdraw 2019/2020 Municipal Capital Works Application AP-MCW-19492 Blackmore's Road, Button's Road, George's Road, Payne Street – Road Reconstruction \$244,067.25.

Voted for 7/Against 0

Adjournment: With no further business it was moved by Councillor Battiste and seconded by Deputy Mayor Strickland the meeting be adjourned at 8:38 pm



John Spencer
Mayor



Julia Ingram
Town Clerk