

**Town of Channel – Port aux Basques
1800th Regular Meeting
November 12th, 2019**

The 1800th Regular Meeting of Council convened at 6:00 pm Mayor Spencer presiding. Present were Deputy Mayor Strickland, Councillors Battiste, Blackler, Coffin, Keeping and Lane. Also present were the Town Manager and Town Clerk.

Adoption of Minutes: It was moved by Deputy Mayor Strickland and seconded by Councillor Lane the 1799th Regular Minutes of October 29th, 2019 be adopted as circulated and discussed. MC Unanimously

17 Harry's Lane: The Town Manager advised he had sent the letter but to date has received no response. It was noted there is a letter in correspondence tonight regarding this issue.

East Link: The Town Clerk advised she had sent an email out to everyone advising of her conversation with an East Link representative. The Town Clerk said she is still waiting on them to call to set up a meeting with Council.

Grand Bay Bottom Sanitary Sewer Project: The Town Manager advised this has finally gone to RVP (Request for Proposals).

Accessibility Issues 48-50 Main Street: Mayor Spencer said we need to give them some direction. He noted it would probably be a good idea for both parties to wait until spring. Currently the property owners are adding a ramp and the door have been changed. Mayor Spencer said they have already committed to paving the parking lot.

Come Home Year Committee Update: Councillor Lane said it's still a process but the committee are seeing more volunteers.

Town Depot 64A Main Street: Councillor Keeping asked the Town Clerk if she checked to see if the removal of the garage and site remediation is eligible under gas tax. The Town Clerk advised she did check it out and it is eligible. The Town Clerk noted that the Town Manager had already applied through FCM through the Brownsfield Funding.

Emergency Preparedness: Town Manager advised that NL Power is still waiting on Western Health to sign off on the easement. Councillor Keeping said we should make a call to Western Health to see what the holdup is. Mayor Spencer said he will text Dr. Thomas to check into this. The Town Clerk noted that upon speaking with NL Power they are ready to go as soon as they receive this release.

Electrical Hookup at Grand Bay West Beach: The Town Manager advised that he received the okay from NL Power to put a light on the pole at this site.

Bruce II Helmet Policy: Councillor Keeping asked if this is an issue. Deputy Mayor Strickland said it's an ongoing issue with Minor Hockey and General Skating; kids are not fastening the chin straps. As well some persons have been seen wearing bicycle helmets on the ice. We will pass on to the Manager that this has to be strictly enforced.

Drug & Alcohol Policy: Councillor Lane asked why can't we use another model. The Town Manager said he has had the samples for quite some time, just waiting on Council to review. Councillor Lane noted Marine Atlantic has a good policy where an employee is tested upon an accident or incident. The Town Manager said a test needs to be done for any damages whatsoever.

Correspondence: It was moved by Councillor Battiste and seconded by Councillor Lane the correspondence be accepted and dealt with where necessary. MC Unanimously

Capital Investment Plan Approval: Correspondence was received from the Department of Municipal and Provincial Affairs and Environment approving our submitted Capital Investment Plan for Gas Tax Funding Phase II Street Upgrades. The total approved amount is \$185,519.00.

Mayor Spencer asked what streets this was for. The Town Manager replied the list of streets that were previously approved by Public Works and Council. We did Bungay's and Vardy's Lane and the remainder will be done in the spring. The Town Manager noted that we won't be able to do all the areas we had planned because the cost of asphalt had quadrupled. Hopefully we'll get a better price in the spring.

Councillor Lane asked what kind of response are we getting from paving companies for time wise. The Town Manager said the plant doesn't open until after the May 24th weekend.

Councillor Keeping said we could possibly piggy back off of Marine Atlantic for when they have their paving done. Councillor Lane suggested we put this on the agenda for our next meeting with Marine Atlantic.

6 Brook Street re Water Leak at 17 Harry's Lane: Correspondence was received from the resident of 6 Brook Street requesting that Council take immediate action regarding the leak that is coming into his basement and that of his neighbour's from another neighbouring property at 17 Harry's Lane.

Councillor Lane said he recommends we issue a letter of compliance to the owner of Harry's Lane to get this fixed as it's gone on long enough. Mayor Spencer suggested probably we should make a call first before issuing a compliance letter.

The Town Manager said last year there was a problem with a neighbour at Harry's Lane water line leaking. It was discovered her water line was running underneath the house at 17 Harry's Lane.

Town workers went up and cut off the line from underneath the house and ran a new line around the property but the water is still running from underneath the property at 17 Harry's Lane.

Councillor Blackler asked if it was confirmed that it is their leak. The Town Manager said the workers traced the chlorine residual back to their residence.

It was agreed the Town Manager will contact the owners and ask they comply with his previous letter. If they do not then we issue a notice of compliance.

13 Charles Street re Town's Culvert System: Correspondence was received from the resident of 13 Charles Street with concerns over the Town's culvert system and flooding he experienced last year. He is requesting the Town put rocks in place to act as a breakwater to his house and land as he is getting debris during high seas in his backyard and losing more land.

It was agreed the Public Works Committee would review this and report back to Council. The Town Clerk was asked to call the resident and advise him of same.

2 - 8 Grand Bay West Road: Correspondence was received from the business owner of 2-8 Grand Bay West Road requesting the Town bring his sanitary sewer line from our system directly to his property line. The owner noted we have already agreed to bring the waterline in and install a fire hydrant for his new development.

Mayor Spencer asked if we have received anything on this.

The Town Manager said we still have not received anything back from Service NL.

Councillor Lane said we should write back and advise until they get approval from Service NL we cannot review his request. He noted here we are with a business trying to start up and bring in jobs.

The Town Manager said DMG is his consultant. The full cost of watermain and sanitary sewer line is \$232,000.00 which was done up by our consultant. The Town Manager said \$70,000.00 is for the watermain only which Council agreed to provide. Councillor Lane asked what size of sewer line is required. The Town Manager said 6". The Town Manager noted they put this to tender so they should have the estimates. The Town Manager said the thing is Council will have to decide just how much of public funds they are willing to put into this.

Mayor Spencer said this is a 1 million dollar project and \$200,000.00 is a small portion of it overall.

The Town Manager said he will contact DMG to ask for their tender results.

Councillor Keeping said it doesn't matter what the cost of the water is going to be we have a responsibility to put water service to the property as we did with other businesses in the industrial park.

The Town Manager noted it is 120 metres so we can bring a 6" lateral to the site. It was agreed when we get the site plan we'll review it to see if this is accurate.

The Town Manager noted the plans have been here for quite some time just not Service NL's approval.

Councillor Lane recommended we review the site plans and invite the gentleman in for a meeting so we can discuss this.

Public Works Committee Report: Councillor Keeping presented the Public Works Committee Report of November 7th, 2019:

The Public Works Committee met on November 7th at 1:30 p.m. Present were Councillors: Keeping, Coffin and Lane. Also present was the Town Manager. The following items were discussed, and sites visited:

1. 150 Carlbou Road.

Now that all the legal documents are in place and the sales agreement completed, the committee visited the building for inspection. The building is in very poor condition with major mildew and mould conditions. It is our recommendation that this building be torn down as soon as possible if weather conditions permit, because of the public safety issues it will pose if left vacant over the winter. The Town Manager will call for proposals to have it dismantled and removed. It was suggested we tender for price to include tipping fees and for a price without.

2. 25 Charles Street Vacant Property for snow push off area.

A small piece of property has become available on Charles Street that would be ideal for snow clearing purposes and the committee recommend council purchase it. The price is very reasonable and will be very helpful in our snow clearing efforts.

3. Dowding Lane – Request by Residents to have this Lane paved.

The committee, after two attempts met with the resident to discuss their request and drainage issues. After discussions we recommend that this lane be upgraded and paved during the 2020 construction season. It was very evident that there are drainage issues in this area and we also recommend an additional small catch basin be installed into our existing culvert system to alleviate some of the drainage issues. From the road straight in is 20 metres.

4. 3 Bragg's Lane – Dilapidated Shed

The committee recommends that the owner of this shed be written and ordered to remove this shed because of its condition and the public safety issues it poses.

5. Grand Bay Road – 2 Carter's Lane.

After more complaints from the property owner regarding drainage and water issues the committee revisited and assessed the newly installed rain gutter and catch basin system. It is our opinion that the system directs rainwater from Grand Bay Road away from the property and no further action is required. Council can't be responsible for rainwater that fall onto residential properties.

6. Matthews Road -- Residents Request to have this Road/Lane paved.

The committee visited the area in question, and it appears the access lane and right of way to the homes in this area is a mismatch of personal driveways and properties with no clear layout of a road or lane. At this time the committee recommends the request be denied. When the Committee visited the site they noted there were five (5) properties there with nothing to indicate an actual road.

7. 28 Knox Lane.

The committee met with the resident to discuss their issues raised in their letter to council dated October 18, 2019:

- a. We advised them it's not councils' policy to locate salt boxes in areas that is easily accessible by our salt and sand equipment.
- b. We advised them that our sewer cleaning equipment will be sent to clear out the sewer line/manholes in the area identified.
- c. Regarding snow clearing in the Lane, the area along this Lane is a large snow push off area that is and can be used during snow clearing effort. We see no issue with our operators keeping this area cleared as well. Our equipment has to backup in this Lane to turn around.

8. 16 Baird Street

The committee recommends the owner of the shed that is slipping into the seashore be written and ordered to have it put back on a foundation or dismantled and removed

9. Follow up Letters -- Outstanding Public Works Items:

- a. 1 Baird Street catch basin repairs and asphalt gutter and paving to be done during 2020 construction season.
- b. 14 A Baird Street and 18 Baird Street asphalt replacement and asphalt gutter extended to catch basin to be done during 2020 construction season.

150 Caribou Road -- Councillor Lane suggested to the Town Manager when putting the removal of this building out on tender it be for one price with tipping fees and one without.

Councillor Blackler asked if the cost will come back to Council and what is the vision for this piece of property. Councillor Keeping said no we will have to cover cost of removal and we were looking at putting a parking lot there for Scott's Cove to alleviate traffic congestion.

25 Charles Street -- Mayor Spencer asked if anyone thought this would be an issue. The Town Clerk advised no they just want to negotiate with herself and the Town Manager.

28 Knox Avenue – The Town Manager noted we will clear in to a certain point but not right in to the properties as it would set a precedent.

It was moved by Councillor Lane and seconded by Councillor Blackler the Public Works Committee Report of November 7th, 2019 be accepted as presented and discussed. MC Unanimously

4-10 High Street Culvert System: The Town Manager said currently there is a culvert line between the two buildings in the area which is either blocked or collapsed. It needs to be cleaned out or replaced as its creating serious water issues. The Town Manager said he mentioned this to the owner before but we need to issue an order for it to be cleared. The Town Manager said there could be anything in the system as there is no trash rack on the top of it.


Councillor Keeping suggested we call him first to see what his plans are and if there is anything we can do to assist him. Councillor Keeping asked about going up with our jetter to determine how far in this blockage is.

The Town Manager said he believed the superintendent said they went in 100' but will check with him. Councillor Lane asked if they only went in 100' why can't we go in the other way. The Town Manager said because they keep bringing up in an obstruction.

Councillor Keeping said if we can identify where the blockage is it would help.

The Town Manager will follow up with the owner and the superintendent.

Adjournment: With no further business it was moved by Councillor Battiste and seconded by Deputy Mayor Strickland the meeting be adjourned at 7:03 pm. MC Unanimously


John Spencer
Mayor


Julia Ingram
Town Clerk