

**Town of Channel – Port aux Basques  
1801<sup>st</sup> Regular Meeting  
November 26<sup>th</sup>, 2019**

The 1801<sup>st</sup> Regular Meeting of Council convened at 6:00 pm Mayor Spencer presiding. Present were Deputy Mayor Strickland, Councillors Battiste, Blackler, Coffin, Keeping and Lane. Also present were the Town Manager and Town Clerk.

**Peyton Francis YBC Medal:** Councillor Battiste wanted to acknowledge Peyton Francis winning Gold at the YBC Provincials. Peyton will now go to the nationals in Calgary to represent our province in her division.

**Adoption of Minutes:** It was moved by Deputy Mayor Strickland and seconded by Councillor Lane the 1800<sup>th</sup> Regular Minutes of November 12<sup>th</sup>, 2019 be adopted as circulated and discussed. MC Unanimously

It was moved by Councillor Lane and seconded by Councillor Battiste the Special Minutes of November 12<sup>th</sup>, 2019 be adopted as presented and discussed. MC Unanimously

**17 Harry's Lane re Water Leak:** The Town Manager said he followed up with the residents and by all indications they have not made any repairs so he issued a Compliance Order.

**Grand Bay Bottom Sanitary Sewer Project:** The Town Manager noted the RFP closes December 2<sup>nd</sup>, 2019.

**Accessibility Issues 48-50 Main Street:** The Town Manager noted they had contacted him about the grades for the sidewalk.

Mayor Spencer reiterated that it was agreed if the Town took on the sidewalk repairs the company would do the parking lot. This will be done the next construction season.

**Come Home Year Committee Update:** Councillor Lane said he was supposed to have a report for tonight but unfortunately he doesn't have it to present. Councillor Lane noted that the cost of entertainment at the last Come Home Year was \$31,000.00 this time around it is \$36,000.00. He would like to sit down with Council to present a report on this. It was agreed the Town Clerk would set up a meeting for some time next week.

**Emergency Preparedness:** Mayor Spencer advised the CEO of Western Health was supposed to get back to him on Friday relation to the easement for NL Power but he still not has heard back yet.

**Electrical Hookup at Grand Bay West Beach:** Councillor Keeping said the light is over there and it's a LED one which is very bright.

**2 – 8 Grand Bay West Road:** Deputy Mayor Strickland said he noticed in the minutes it is saying \$70,000.00 to install water services to the proposed property development which is a highly inflated value from what he understood in the beginning to be \$10,000.00. Mayor Spencer said he had said \$20,000.00. The Town Manager advised this is the correct figure when you have to consider this needs to be installed in the ground. There is 120 metres of pipe alone required for this plus the hydrant.

Mayor Spencer said he was talking to the developer who is going to get some costings done and then come in to sit down with Council to discuss it. Mayor Spencer said we did commit to installing the water.

**150 Caribou Road:** Councillor Keeping asked the Town Clerk if any bids had been received for the removal of the building. The Town Clerk said she was unsure as staff did not mention receiving any. The Town Manager noted it is required to be advertised twice.

**3 Bragg's Lane – Dilapidated Shed:** The Town Manager advised that the owner had called and asked for an extension on this due to family issues. The Town Manager noted any time there are extinguishing circumstances we can allow for an extension.

**Grand Bay Road – 2 Carter's Lane:** The Town Clerk advised the resident requested to attend the next regular Council meeting as she would like to address Council on this matter.

**4 – 10 High Street Culvert System:** Mayor Spencer said he noted they are working on this. The Town Manager said we had a company come out from Pasadena with their remote camera and they found the blockage and showed the owner. This will minimize the amount of digging they have to do now that it has been identified.

**Correspondence:** It was moved by Deputy Mayor Strickland and seconded by Councillor Battiste the correspondence be accepted and dealt with where necessary. MC Unanimously

**Residents of Rowe Street Request for Repairs to Rain Gutter:** Correspondence was received from various residents of Rowe Street requesting repairs be made to the rain gutter that runs along the length of the street in front of their homes.

It was noted that these letters were passed along to the Public Works Committee for a site visit and the recommendation is in the Public Works Committee Report for tonight.

**7 Charles Street Request for Manhole:** Correspondence was received from the residents of 7 Charles Street requesting the town install a manhole on the roadside so that rain water can be redirected away from their property.

It was noted that these letters were passed along to the Public Works Committee for a site visit and the recommendation is in the Public Works Committee Report for tonight.

**Department of Municipal Affairs & Environment re Open Burning:** A copy of correspondence sent to the Chair of the Western Regional Service Board was received. This letter was in response to the Board's concerns regarding industrial, commercial and institutional businesses conducting open burning. Minister Bragg advised that his officials have been in contact with Service NL and were informed that complaints of open burning in the Town of Channel – Port aux Basques or in other communities in the Western Region should be forwarded to the Western Regional Government Service Centre for investigation and follow up by their Environmental Protection Officer.

The Town Manager noted that we follow this process but no one ever comes out.

Councillor Keeping said that's why the Board sent the letter to the Minister, to put pressure on them.

**Resident of Smallwood Drive re Lighting for Causeway:** A letter was received from a resident of Smallwood Drive commending Council for getting some lighting on the Hardy's Arterial route. She is also requesting that some additional lighting be installed on the causeway due to dangerous conditions in the winter months.

Mayor Spencer said he noticed there are only three poles there right now. It was agreed the Public Works Committee will visit the area and bring back a recommendation.

**Public Works Committee Report:** Councillor Keeping presented the Public Works Committee Report of November 25<sup>th</sup>, 2019.

The Public Works Committee met on Monday, November 25<sup>th</sup> at 1:30 p.m. Present were Councillors: Keeping, Coffin and Lane. Also present was the Town Manager. The following items were discussed, and sites visited:

**1. 13 Charles Street.**

The committee visited the site to assess the resident's concerns regarding the Town's Culverts and outfall system behind his property. It was evident that the high waves that occur in this area have moved some of the armour stone that the Town have placed in this area. The Town is currently undertaking some repair work around several other outfall systems and we recommend that our equipment also be dispatched to this area to undertake work to address both the resident's and our concerns. If weather conditions don't allow for the work to be done this fall, then it is to be done in the spring.

**2. 7 Charles Street, 17 and 18 Rowe Street.**

The committee also visited these two sites to assess concerns regarding street runoff and the damaged street gutters in these areas, which allegedly causes water to drain onto the properties. During our visit it was raining which indicated that we need to undertake some repairs to the asphalt gutters in both areas. Given the lateness in the construction season we recommend that the work be undertaken in the 2020 construction season.

3. The committee wish to report that the Town Manager advises that the new mobile generator for the Downtown Fire Hall warming station is ready to go and the facilities electrical system has been rewired to connect the generator during emergency periods. Also, our staff has been trained to connect the generator when required. The generator is in storage just a short distance away at the industrial building on Pleasant Street.

Reference 13 Charles Street – Deputy Mayor Strickland asked if the spring would be too late to do this. Councillor Keeping said his understanding is right now we are doing outfalls so they may get time. The Town Manager noted that last year this was due to a blocked storm culvert from snow clearing but we are not pushing off snow there this year. The Town Manager noted that it will be monitored throughout the winter.

Reference Warming Station – Deputy Mayor Strickland said so you are not asking for any involvement from the Fire Department?

The Town Manager said the person to contact in an emergency situation or if we need the warming centre opened up is him or the Public Works Superintendent, no one else.

The Town Manager said the system was installed by H & S Electrical. We had two staff on hand so they could learn how to start it up property, which were our mechanic and works superintendent.

Mayor Spencer noted if the Fire Department members wanted to volunteer to help with the warming centre it would be great.

It was moved by Councillor Coffin and seconded by Councillor Battiste the Public Works Committee Report of November 25<sup>th</sup>, 2019 be adopted and presented and discussed. MC Unanimously

**Pavement Millings:** Councillor Lane noted that he had a resident come to him about the asphalt millings we placed by the High School as he was still waiting for some to fix the gutter in front of his property.


The Town Manager said we had a couple of bucket loads we needed to dispose of and we had a request from officials at the High School for some assistance because of some potholes that were hazardous. It was only a small amount and not much use to anyone else so we put it there.


Councillor Lane said they were supposed to get down by the kiosk down channel but he understands there wasn't enough to do it so he has no problem with this.

The Town Manager said in the spring millings from Water Street East and LeGallais Street will go down there.

**MNL Convention Report:** This will be deferred for another meeting as no one had a brief report prepared.

**Adjournment:** With no further business it was moved by Councillor Battiste and seconded by Deputy Mayor Strickland the meeting be adjourned at 6:28 pm

  
John Spencer  
Mayor

  
Julia Ingram  
Town Clerk