

Town of Channel – Port aux Basques
1855th Regular Meeting, May 30, 2023

The 1855th Regular Meeting of Council convened at 7:00 pm Mayor Button presiding. Present in Council Chambers were Deputy Mayor Andrews, Councillors Ingram, Davis, and Lane. Also present were Town Manager, Leon MacIsaac and the Town Clerk, Nadine Osmond. Councillor Keeping joined by Google Meet. Councillor Strickland joined at 7:15pm.

Mayor Button spoke about Nicole Kleley who was in a tragic accident in Mount Pearl. Nicole is a colleague and friend of ours; she has worked for Minister Parsons and has been a good friend of this community to help us with various issues. This was a serious accident, and she is in serious condition. Our hearts and thoughts are with her, her family, friends, and colleagues.

ADOPTION OF MINUTES: It was moved by Deputy Mayor Andrews and seconded by Councillor Ingram the 1854th Regular Meeting of Council, be adopted as presented and discussed.
MC Unanimously

BUSINESS ARISING FROM MINUTES:

CCCF – Bruce II Fuel Switching & Energy Refit Project: The Mayor asked if a virtual meeting was set up to discuss this project with the contractor. The Town Manager advised that the consultant and contractor are available to discuss the time frames of the project as soon as Council suggests a time. Mayor Button suggested after 4:30 on Thursday, June 8. This worked for the other councillors as well so the Town Manager will arrange this meeting.

Letter received from property owner of 1 Legallais St – The Mayor asked if we have received a response from this resident. The Town Manager said no, and that the resident requested to speak at this Council meeting, but he was advised that he needs to respond to the letter sent to him first. Once we get his response, he can come to a Council meeting. The Mayor noted that the resident only requested to attend the meeting today, but those requests need to be received by the end of day Friday before the Council meeting.

Dilapidated properties – The Town Manager advised that action has been taken by some residents that received letters to clean up their properties. The Mayor suggested that Public Works follow up on these properties.

New Salt Shed – Town Manager advised that the consultant will have drawings back to Municipal Affairs by the end of the week. Councillor Keeping spoke with Minister Parsons on the Salt Shed and he said he would do a follow-up on this.

Taverner Drive and Smallwood Drive Subdivision – The Town Manager advised the provincial engineer was in Port aux Basques so the RFP for the Booster Station for the Grand Bay West subdivision area and three other projects will be out next week.

Grand Bay West Trail: The Town Manager advised that Mills and Wright have prepared a draft report for the Council's review that we can discuss after this Council meeting.

Affordable Housing: The Town Manager advised that we are now waiting on flooring which will take up to 4 weeks to be delivered. The landscaping / paving should be completed by the end of June. We are still doing good on the construction schedule despite all the delays on delivery of most items.

Softball Field: The Town Manager will check on the status of maintenance for the back side of the ballfield. Deputy Mayor Andrews said that a Softball training camp is taking place soon and the person offering the training can also offer suggestions for improvement to our softball field.

Public Works Allen's Road: The Town Manager advised Council that a long section of the sewer main on Allen's Road has collapsed and this required immediate repair.

CORRESPONDENCE: It was moved by Councillor Lane and seconded by Deputy Mayor Andrews the correspondence be accepted and dealt with where necessary. MC Unanimously

Letter received from East Haven Funeral Home – A letter was received requesting to convert the downtown location of East Haven Funeral Home into a residential property instead of commercial. It will serve as living accommodations for staff working at the funeral home. Council has no concerns about this reverting back to residential property.

Letter received from College of the Rockies for online Recreation Management Programs – A letter was received outlining the courses for a Recreation Management 1 year Certificate and 2-year Diploma programs. This College reaches out to Municipal Recreation Departments to let them know about this opportunity. This letter will be given to the Recreation Committee to review.

Memo received from Municipal Assessment Agency – A memo was received regarding the 2024 tax year. Property owners will be mailed their assessment notices on June 1, 2023. The Town Clerk will post on social media for residents to look for their assessment in the mail.

Letter received from Make A Wish / Run the Rock Campaign – In its 28th year, a crew of 16 members from HMCS St. John's will run 14 days across the province. They will start from Port aux Basques on August 8th.

Motioned by Deputy Mayor Andrews, seconded by Councillor Lane to donate \$250.00 to the Run the Rock event. MC Unanimously

NEW BUSINESS:

Municipal Plan Update: The amendments to the Municipal Plan have been ongoing for a while. The process will be completed once the consultant advertises our amended Municipal Plan in the Newfoundland Gazette on June 2, 2023. We are also required to advertise in our local paper which will be on June 5, 2023.

Line Painting Tender: The Town Manager added this item to the Agenda since the next Council meeting will be in July. The Town Manager advises that the tenders for the line painting closed at 3:00pm today and were opened right after 3:00pm. Two submissions were received. One from True Lines in the amount of 21,735.00 HST included, and the other from Three in One Contracting in the amount of 20,698.00 HST included. The Town Manager advised that these prices are in line with previous years, and he recommends accepting the lowest bid.

Motioned by Councillor Lane and seconded by Councillor Ingram to accept the lowest bid from Three in One Contracting for the line painting in Channel-Port aux Basques.

The Mayor asked when we would start the crosswalks. The Town Manager advised that we were waiting on paint thinner to come in. The Mayor said we are starting to see more tourist and the line painting and cross walks help them get around town.

Adjournment: It was moved by Councillor Lane and seconded by Councillor Davis that with no further business the meeting was adjourned at 7:28 pm. MC Unanimously



Brian Button
Mayor



Nadine Osmond
Town Clerk