TOWN OF CHANNEL – PORT AUX BASQUES
EMPLOYMENT OPPORTUNITY

WATER/WASTEWATER SUPERVISOR

The Town of Channel – Port Aux Basques is seeking a qualified individual to fill the position of **Water/Wastewater Supervisor.**

Under the direction of the Town Manager, the Water/Wastewater Supervisor will be in charge of the management and implementation of work and the achievement of the objectives for the Water and Wastewater operations, which includes compliance with legislation, policies and protection of public health and safety; meeting or exceeding Provincial Water and Wastewater Standards; achieving Drinking Water Quality Management Standards; achieving a Quality Management Standard for Wastewater Operations; and assuming full operations of the wastewater plant and collection system. This position is responsible for the supervision of Water Treatment Plant operators, Water Operations, Wastewater Operations and Water/Wastewater Maintenance Operations.

Level I & Level II certificate for Water Treatment, Level 1 certificate for Water Supply and Distribution, Level 1 certificate for Wastewater Treatment, and a Level 1 certificate for Wastewater Collection will be required, as well as the following:

- Good organization skills and ability to set priorities and meet deadlines.
- Be proficient with the Safe Drinking Water Act, Health and Safety, and other related legislation.
- Working knowledge and practice of the operation and maintenance of drinking water and wastewater infrastructure; safety-related legislation/regulations/guidelines; local government functions/responsibilities and equipment operations and maintenance procedures.
- Knowledge of SCADA is considered an asset to the position.
- Proficient in Microsoft Office - Outlook, Word, Excel, PowerPoint, and work order/work management systems.
- Discretion and good judgement when handling confidential/sensitive information and communicating with individuals regarding controversial matters; sensitivity and ability to maintain the security of files.
- A high degree of accuracy, attention to detail, and record-keeping skills.

Qualifications

- Completion of a Civil Engineering Technology or related discipline is required. Additional educational certificates, courses or training in areas of construction, public utilities, or employee relations would be an asset.

- Minimum 5 years of experience in a municipal or construction environment, including 3-5 years of supervisory experience. A combination of education and experience may be considered.

A detailed job description for this position is available on the Town's website at www.portauxbasques.ca, or can be picked up at the Town Office. All enquiries regarding this position are to be directed to the Town Manager.

Deadline for submission of applications is 4:00pm Friday August 11, 2023.