Town of Channel-Port aux Basques
1916th Regular Meeting, September 8th, 2026

The 1916th Regular Meeting of Council convened at 6pm with Mayor Andrews presiding. Present were Councillors McDonald, Lomond, Anderson, J. Battiste, S. Battiste, and Deputy Mayor Spencer. Also in attendance were Town Manager, Nadine Osmond, Town Clerk, Lydia Francis, & Recreation Director Andrew Davis.

ADOPTION OF AGENDA: Mayor Andrews asked if everyone has reviewed the agenda and if there are no changes needed, he would like a motion to adopt.

It was moved by Councillor S. Battiste and Seconded by Councillor McDonald to adopt the agenda as circulated. MC Unanimously.

Mayor Andrews welcomed everyone back after the summer. He then spoke on the 25th Anniversary of 9/11 that will be taking place on Friday of this week. He gave a shout out to Gander and all they did during this time, and he spoke on the families that lost loved ones and the first responders during this devastating time.

DELEGATION: Miss Katie Loder was present to address council. Highlights from her concerns are as follows:

- Miss Loder wanted to speak about the summer camp and after school program registration fees
- Summer camp fees at the Bruce II are $100 per child per week while a neighbouring community charge $60.00 for the whole summer
- After School program cost $75 per week for 2.5 hours per day and the Summer Camp program is 9 hours a day for $100.00 per week.
- Miss Loder wanted to speak to council as she was told Council makes the decision on the prices.
- She asked if Summer Students are paid through summer student grants
- Would it be possible to get better family rates?
- Childcare is very hard to find Port aux Basques

In response:

- Town Clerk asked for permission to speak about the neighbouring community program. The coordinator of the nearby town raises money through 50/50 draws and wages are paid through funding programs.
- Recreation Director also spoke on both programs and how they provide kids an opportunity to go swimming, bowling, and/or skating at least once per week
- Council has asked if a summary of revenues and expenses can be prepared for both programs.

ADOPTION OF MINUTES: Mayor Andrews asked if there were any errors or corrections needed to the minutes of the 1914th minutes of council.

It was moved by Councillor J. Battiste and seconded by Councillor S. Battiste that the 1915th minutes of the regular meeting of council be adopted as presented, discussed. MC Unanimously.

BUSINESS ARISING FROM MEETING:

Bruce II Heat Pump Project: Mayor Andrews asked if there were any updates regarding the heat pump. The Town Manager advised that this project is finally progressing and on schedule to be turn on in early October after the ice is on.

Grand Bay West Buildings: Mayor Andrews asked is there an update on the repairs for the buildings.

- Several doors have been fixed but some are still having issues

- Down Spout / water gutter needs to be fixed on one building
- Windows have been repaired
- More gravel is needed for the side of one building

Playground Equipment: The Recreation Director advised Council that the slide located at the Cabot Playground is being removed.

Councillor Lomond asked for a piece of equipment at Andy's Rainbow Park to be either taken down or cautioned off as the spring is broken and dangerous to kids playing.

HAF: The Mayor and the Town Manger gave an update on the HAF process:

- Barricades have been placed at the entrance to the site as people driving to the school were going into the site by error. This should change once people are used to the revised school entrance.
- The Town Manager was up to site with a NL Power Rep to discuss the installation of power poles and to the connection of the lift station.
- A final review was done by the project Engineer
- The next phase will be for developers to build apartment untis

Signage to promote Port aux Basques: Mayor Andrews asked if there was an update on this initiative. The Town Manager advised that the EDO is working on this, she is currently out of town and will be back tomorrow. Deputy Mayor spoke on a great place to put the sign. Councillor Anderson said if needed he will go visit the carpentry class to see if they can build something for us.

Recreation: The following updates were given since last report.

- Brine pump is being installed
- Electrical panel is installed
- Cimco will be here to do more work tomorrow
- Pool
  - Project is going well but a little slower than anticipated
  - Cleaning the rust spots on ceiling have opened areas that will need to be fixed. This is an additional cost and a quote is being worked on
  - Once the ceiling is done tile work will begin, then new LED lights will be installed
- Mayor Andrews advised that we need to identify the areas that need to be fixed and speak to the contractor on site to see if they can fix it.
- The Town Manager and Recreation Director will speak to Colliers to see if this work can be covered under a project.
- Mayor Andrews has been speaking to the maintenance supervisor and they are in the process of getting a maintenance schedule completed.

Legion Hill Bench: The Town Manager has picked out a spot for the bench and has spoken to the homeowner in the area. The bench will be close to the old Orange Lodge. This will be in place prior to spring/summer season 2027.

Subdivision Extension: Mayor Andrews asked for an update on this project. The Town Manager advised that:

- ADC Engineering has provided their report on all the deficiencies.
- ADC has given Marine Contractors 14 days to respond to the report.
- Once received from Marine Contractors the Town Manager and Representative from the Provincial Government will discuss how we proceed
- The Town Manager will send both reports to council

- No lots will be ready this year
- Councillor Lomond asked if they were paid in full and they are not

Bruce II Roof Repairs: Mayor Andrews asked for an update on this project. The Town Manager advised council that Island Roofing is on a job in Gander and will be here as soon as that job is completed. Most materials are on site at Island Roofing's site in Corner Brook.

RFPs for Hardy's Arterial and Mini Home: The Town Manager advised council that the RFPs closed on August 19th results are as follows:

- One bid was received from Manuels Construction for 60 compact homes over 8 years
- Some of these compact homes will be sold and some will be rented; there will be 3 different sizes and they will be breaking ground in 2027.

Motion made by Councillor Anderson and Seconded by Councillor McDonald

Be it resolved that the town of Port aux Basques accepts the RFP submission from Jonathan Osmond/Manuels Construction for 60 Compact Homes over the period of 8 years. The company will break ground in 2027; there will be 3 different size homes, and some will be sold and other will be rented and held by the company.

In favor: 7 Opposed: 0 Motion 20260908-01

Hardy's Arterial: One submission was received from Manuels Construction. He would like to buy and develop the blue section in the RFP and will build at least 14 units. The RFP submission meets the requirements of RFP.

Motion made by Councillor S. Battiste and seconded by Councillor Lomond

Be it resolved that the town of Port aux Basques accepts the RFP submission from Jonathan Osmond/Manuels Construction to purchase and develop the blue section off of Hardy's Arterial. On this land he will build at least 14 units.

In favor: 7 Opposed: 0 Motion 20260908-02

E-bikes: Mayor Andrews asked if there was an update on this project. The Town Manager advised that the EDO sent an email to the RCMP and no response was received. Mayor Andrews would like a meeting sat up with RCMP, Council and representative from the schools.

Vardy Island Project: Mayor Andrews spoke on the Vardy's Island project and a meeting held by consultants. He would like to get a meeting in place for the Port Authority. This project is expected to move quickly.

Dog Park: Mayor Andrews spoke about work needing to be done on the dog park. Wooden fence needs repairs, including the closure on the gate. Repairs will be discussed with Parks and Rec workers.

CORRESPONDENCE: Mayor Andrews asked if there was any correspondence for this meeting and requested a motion to discuss the correspondence as presented.

It was moved by Deputy Mayor Spencer and seconded by Councillor S. Battiste to review the correspondence presented and discuss where necessary. MC

1. **Approval to award contract.** ADC has recommended the acceptance of the tender submitted by Farrell's Excavating Ltd in the amount of $436,258.259 (HST Inc.). This is within the project approved funding and the consultant's recommendation is acceptable to the Dept. of transportation and Infrastructure.

It was moved by Councilor J. Battiste and Seconded by Councilor P. Lomond

Be it Resolved that the council has accepted the tender submitted by Farrell's Excavating Ltd. For Project # 17-MCW-26-00001 – Charles Street Shore Protection in the amount of $436,258.25 (HST Incl). This funding is within the project approved funding and the consultant's recommendation is accepted with Transportation and Infrastructure.

In favor: 7 Opposed: 0 Motion 20260908-03

2. **MNL** – Please join us in St. John's to celebrate 75 years of municipal progress at the 2024 MNL conference, trade show and AGM. The Mayor and Councillor McDonald are registered to attend.
3. **Radiothon 2026** will be held on September 24th, 2026, and are seeking donations for this year's event. We will prepare some items for donated prizes.
4. **2026/2027 fire protection** financial assistance grant, project # FES-SA260030. We have been approved for 4 Bunker suits in the amount of $18,929.28 on a cost shared ratio of 70/30 Provincial/Municipal.

COMMITTTEE REPORTS:

The **Recreation Committee** met at 10am on September 4th. In attendance was Deputy Mayor Spencer, Councilor S. Battiste and Recreation Director. Regrets: Town Manager

1. Review of previous meeting minutes held August 20th, 2026.
2. Business arising from previous minutes:
   - **Building Projects Update:** Cimco is now on-site starting installation of the new brine pump for the arena. Boyles Electrical and Ainsworth are also on site to assist in the setup of the controls to the new electrical panel.
3. New Business:
   - **Ice time Rates:** It is the recommendation of the Recreation committee that a new rate be created for time slots 10:00pm onward. This will be considered "Off Peak Time" and the rate for this rental will be $140.50 H.S.T. included. We as a Rec Committee believe this will generate more rentals throughout the winter season as well as create less cancellations from our regular ice users through the winter.
   - **Bowling Alley:** The computer hard drive that controls the bowling alley has been taken into Stephenville for examination. Some internals have been replaced due to the age of the hard drive. It should be ready for pick up within the next day or two.
   - **Canteen Contract:** The Canteen contract has been renewed with the owner of Jo's Canteen for another season.

Mayor Andrews asked if there were any discussion/comments on the Recreation Report. Councilor Lomond asked about a debit machine for the swimming pool area. The Recreation Director responded saying there are two debit machines at the Bruce II but there is not enough signal to get the machine to work out in the pool area.

It was Moved by Councilor Anderson and Seconded by Councilor S. Battiste

Be it resolved that council has reviewed the minutes of the Recreation Committee and the report is adopted as presented.

In favor: 7 Opposed:0 Motion 20260908-04

The **Public Works Committee** met on August 13, 2026, at 3:00pm. In attendance was the Town Manager, Nadine Osmond, Works Superintendent, Jackson Butt, Councilors Lomond and McDonald. The following items were discussed:

1. **Water St West**: We revisited the location on Water St West who was in front of a house affected by Fiona and had asked for some aggregate to be placed back on her property. It will take approximately 2 loads of topsoil or class A if we can't get the topsoil.

2. **Small access road on Main St**: A resident called the town office to inform that there was a large pothole on the access road by the Nook on Main St. We had all visited the location separately prior to this meeting. The superintendent will plan to have this repaired.

3. **Trail to Second Beach**: Residents have been asking about the road to the Second Beach to be fixed up as it is the main route to the second beach now. We visited the site and agreed it does need some work with a proper aggregate. The superintendent will look at the best aggregate that holds up in this area, and our men can do this next week.

4. **Rowe St**: A resident of Rowe Street asked about the road swale to be fixed as water is running onto her property. When we visited the site, the resident was not home and when we reviewed, we did not see the problem that she spoke of. The Town Manager will reach out to the homeowner again.

Also on Rowe St, we checked out a property that residents of Rowe St have expressed concern about. It is looking dilapidated and lots of garbage around. The Town Manager will write a letter to the property owner.

Meeting adjourned at 4:30pm.

Mayor Andrews asked if there were any discussion/comments on the Public Works Committee Report.

It was moved by Councilor J. Battiste and seconded by Deputy Mayor Spencer

Be it resolved that council has reviewed the minutes of the Public Works Committee and the report is adopted as presented.

In Favor: 7 Opposed: 0 Motion 20260908-05

NEW BUSINESS

Mayor Andrews asked the Town Manager for any updates or new business to discuss. The Town Manager provided the following updates:

Docking wharf for Bennett St area: The Town Manager spoke on a conversation she had with a resident who would like to dock his boat near the end of Bennett Street. There are a lot of residents asking for wharves. More investigation is needed and this item will be passed to Public Works for further review.

Boom Truck: The Town Manager received an email from a local company saying that they will have a boom truck in town and if council needed any work done so they can schedule it together. The Town Manager will speak to the Superintendent regarding the sail at Scott's Cove.

Dennis Hill Project: The Town Manager asked council to make a motion to extend the completion date of Dennis Hill Project to include the warranty period up to the end of 2027.

It was moved by Deputy Mayor Spencer and seconded by Councillor Lomond

Be it resolved that the Town Council of Town of Channel-Port aux Basques agrees to extend the funding deadline for project # 17-GI-23-00034 Dennis Road Storm Sewer Installation to include the warranty period up to December 31, 2027.

In Favor: 7 Opposed: 0 Motion 20260908-06

Adjournment: With no further business to discuss it was moved by Councillor Anderson and seconded by Deputy Mayor Spencer the meeting be adjourned. MC

Mark Andrews
Mayor

Lydia Francis
Town Clerk